

TACONY ACADEMY CHARTER SCHOOL

6201 KEYSTONE STREET
PHILADELPHIA, PA 19135

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:

JUNE 15, 2022

6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Tacony Academy Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Barbara L. Saunders. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Barbara L. Saunders Jennifer Ragen Anita Vega-Kaiser Sandra Farmer Dr. Ronald Whitaker Lionel S. Archer, Jr.	Thomas Scheid Ryan Strasko Todd Parker Lauren Brophy Stephanie Felder Denise Johnson Dr. Kwanza Waters
Board Members Absent:	Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY BARBARA L. SAUNDERS

I would like to state, for purposes of the Minutes of this meeting, that on June 15, 2022 the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency’s decision to discuss such matters in Executive Session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

(x) Discuss Confidential Matters. To review and discuss agency business that, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Additional Notes for Minutes of Meeting:

C. APPROVAL OF AGENDA

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MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220615.01 Approval of the June 15, 2022 Agenda

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the June 15, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220615.02 Minutes of the May 18, 2022 Meeting

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the Minutes of the May 18, 2022 meeting of the Board of Trustees of Tacony Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the Tacony Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. TACONY ACADEMY CHARTER SCHOOL CEO

C. AMERICAN PARADIGM SCHOOLS CEO

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

SECOND:

VOTE:

PASS

FAIL

R220615.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

PASS

FAIL

R220615.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Tacony Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Krisen Milfort (new hire)	Classroom Teacher	8/22/22
Ramay Hayes (position change)	Building Sub to Educational Intern (PE)	8/22/22
Dorothy ODonnell (new hire)	SPED Teacher	8/22/22

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Nicholas Nolen (resignation)	PE Teacher	5/23/22
Genesis Berrios-Torres (resignation)	Instructional Assistant	5/31/22
Louis Henry (resignation)	Clerical Support	6/10/22
Kevin Gold (non-renewal)	Student & Family Liaison	6/30/22
Tiffany Mendez (non-renewal)	COVID Safety & Health Coordinator	6/10/22
Naomi Louis (non-renewal)	Building Substitute	6/30/22

Tyler McCullough (non-renewal)	Project Lead the Way Coordinator	6/30/22
Sandra Troiani (LOA)	Classroom Teacher	6/3/22 – 6/10/22

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

PASS

FAIL

R220615.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Valley Day	\$8,455.00/student	Extended School Year Two (2) Students
Red Rabbit	See contract	Food service 1-Year Contract, with up to four (4) 1-Year renewals. Contingent on State approval.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R220615.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:

R220616.07 Amendment to CEO Employment Contract

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SECOND:

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies and approves of the Amendment to Employment Contract with Mr. Thomas Scheid, as presented.

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby authorizes the President, in consultation with General Counsel and Business Controller, to negotiate and execute any contract necessary to effectuate this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

R220615.08 Safety and Security Report

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SECOND:

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies the Executive Session on June 15, 2022 to Review the Safety and Security Report, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

R220615.09 Approval of Board Meeting Calendar for 2022-23 School Year

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SECOND:

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby approves the Board Meeting Calendar for the 2022-23 School Year of Tacony Academy Charter School

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

SECONDED:

VOTE:

PASS

FAIL

MOTION:

R220615.10 Approval of 2022-23 Employee Handbook

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby approves the 2022-23 Employee Handbook, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECONDED:

VOTE:

PASS

FAIL

MOTION:

R220615.11 Approval of 2022-23 School Year Calendar

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby approves the 2022-23 School Year Calendar of Tacony Academy Charter School

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECONDED:

VOTE:

PASS

FAIL

MOTION:

R220615.12 Reelect and Reaffirm Terms of Board of Trustees

RESOLVED, in accordance with Section 6.3.2(a) of the Tacony Academy Charter School Bylaws, the Board of Trustees of Tacony Academy Charter School hereby re-elects Ms. Barbara Saunders as a Trustee on the Board of Trustees of Tacony Academy Charter School and re-affirms all other Trustees, all for the terms of office listed below:

- Barbara L. Saunders: 7/1/22 – 6/30/25
- Jennifer Ragen: 7/1/21 – 6/30/24
- Anita Vega-Kaiser: 6/1/21 – 6/30/24
- Sandra Farmer: 7/1/20 – 7/1/23
- Dr. Ronald Whitaker: 7/1/21 – 6/30/24
- Lionel S. Archer, Jr.: 7/1/21 – 6/30/23

ROLL CALL

- Barbara L. Saunders
- Jennifer Ragen
- Anita Vega-Kaiser
- Sandra Farmer
- Dr. Ronald Whitaker
- Lionel S. Archer, Jr.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220615.13 Board Officer Elections

RESOLVED, in accordance with Section 6.3.2(b) of the Tacony Academy Charter School Bylaws, the Board of Trustees of Tacony Academy Charter School hereby elects the following for their respective officer position, beginning July 1, 2022 and ending June 30, 2023.

Trustee	Position
	President
	Vice-President
	Secretary
	Treasurer

ROLL CALL

Barbara L. Saunders
 Jennifer Ragen
 Anita Vega-Kaiser
 Sandra Farmer
 Dr. Ronald Whitaker
 Lionel S. Archer, Jr.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220615.14 Approval of Fund Balance

RESOLVED, that the Board of Trustees of Tacony Academy Charter School designates as estimated ending fund balance for the year ended June 30, 2022, as follows:

Designated for Working Capital/School Performance	\$3,300,000
Available for Appropriation	\$1,350,000
Designated for Non-Liquid Assets	<u>\$1,000,000</u>
Total Fund Balance	<u>\$5,650,000</u>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST 17, 2022 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

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