

TACONY ACADEMY CHARTER SCHOOL

6201 Keystone Street
Philadelphia, PA 19135

BOARD OF TRUSTEES MEETING

LOCATION

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME

AUGUST 19, 2020

6:00PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Tacony Academy Charter School Board of Trustees is hereby called to Order. The time is 6:01 p.m. My name is Barbara Saunders. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
<p>Barbara Saunders Jen Ragen Kelly Lorah Sandra Farmer Dr. Ronald Whitaker Lionel S. Archer, Jr.</p>	<p>Thomas Scheid Jessica Harron Ryan Strasko Lauren Brophy</p> <p>Peter Costa</p>
<p>Board Members Absent: Anita Vega-Kaiser</p>	<p>Gerald Santilli Ashley Redfearn Katie Santilli</p> <p>David Annecharico, Esq. Dean Krebs, Esq.</p>

B. DISCLOSURE: EXECUTIVE SESSION BY BARBARA SAUNDERS

I would like to state, for purposes of the Minutes of this meeting that on August 19, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

B. Approval of Agenda

MOTION
SF
SECOND
KL
VOTE:
[X] PASS
[] FAIL

R200819.01 Approval of the August 19, 2020 Agenda

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the August 19, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

C. Approval of Minutes

MOTION
JR
SECOND
RW
VOTE:
[X] PASS
[] FAIL

R200819.02 Minutes of the June 17, 2020 Meeting

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the Minutes of the June 17, 2020 meeting of the Board of Trustees of Tacony Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. Community Comment

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Tacony Academy Charter School CEO

- a. *Mr. Thomas Scheid—Chief Executive Officer of Tacony Academy Charter School*
 - i. *Expressed his appreciation for the collaboration with APS and other APS schools over the summer;*
 - ii. *Informed the Board that the school had migrated to a new student data management system: FOCUS;*

- iii. *Informed the Board that three grants were submitted during the Summer;*
- iv. *Informed the Board that the playground project was still ongoing;*
- v. *Regarding Human Resources, informed the Board that all necessary positions were now filled, including an open Biology teacher position, though non-mandatory positions; and*
- vi. *Expressed to the Board that the school received approximately \$900,000 in grants and that the bulk of upcoming expenditures, including in technology, would be spent using those funds*
- vii. *Answered Board questions regarding SpringBoard*
- b. *Ms. Jessica Harron—Principal of Tacony Academy Charter School*
 - i. *Informed that Board that 1-1 meetings were conducted with staff to get them on board with remote learning, and updated the Board on future staff professional development.*
- c. *Mr. Ryan Strasko—Principal of Tacony Academy Charter School*
 - i. *Informed the Board of ongoing communications with families so they understand the virtual learning schedule; and*
 - ii. *Informed the Board that classes would be slightly smaller to assist with online learning.*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
 - i. *Informed the Board of all schools collaborating with Caring School Communities, with 52 meetings since March closure;*
 - ii. *Informed the Board of the shift to FOCUS and the new data dashboard EdInsight.*
 - iii. *Regarding Human Resources, informed the Board that the school has no mandatory position openings; highlighted utilization of the teacher referral program; indicated that a video recoding of the handbook was created; and updated and the Board on FFCRA.*
 - iv. *Regarding Academics:*
 - 1. *indicated to the Board that the current recommendation is to continue to grade-level material and rigor and not backtrack;*
 - 2. *Highlighted for the Board the development for ELA curriculum, as well as and instruction professional development and support;*
 - 3. *Highlighted the updated K-12 math and scope & sequences based on recommendations from thought*

leaders, including Achieve the Core, the Council of Great City Schools, and the New Teacher Project

- 4. Indicated that the school was working closely with Mr. Strasko to develop tools and documents to support research-based training, including with Eureka, Scope & Sequence, and Common Assessments;*
- 5. Informed the Board of ongoing academic coaching; and*
- 6. Shared URL links for High School and 8th grade graduation*

b. Ms. Katie Santilli—Chief Business Officer of American Paradigm Schools:

- i. Informed that Board that the school recently underwent a facility inspection;*
- ii. Informed the Board of food service preparation;*
- iii. Informed the Board of recent assistance with Epicenter uploads; and*
- iv. Highlighted for the Board the upcoming August compliance calendar.*

D. General Counsel

a. None

E. Business Controller

- a. Mr. Peter Costa—Santilli & Thomson, LLC*
 - i. Advised that P&L was not available as not all revenues for payables have been posted;*
 - ii. Indicated that there was approximately \$385,000 disbursements in June;*
 - iii. Advised the Board that there would be a reconciliation of payment, which was anticipated in in October.*
 - iv. Indicated to the Board that it was anticipated that some grant money would start to be received in next two weeks*
 - v. Answered Board questions related to Intelligent Networks, Inc.*
 - 1. Specifically, Mr. Scheid and Mr. Costa indicated that disbursements shown on financial summary may reflect more than a single invoice because many invoices were provided at once prior to the end of the fiscal year.*

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION

SF

SECOND

KL

VOTE:

PASS

FAIL

R200819.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

SF

SECOND

JR

VOTE:

PASS

FAIL

R200819.04 Approval of Lease Reimbursement Application

RESOLVED, the Board of Trustees of Tacony Academy Charter School approves the application for reimbursement of a charter school lease for 2019-20.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>P. Costa</i>	<i>Lease reimbursement to send to PDE, around \$120k. Indicated that it required Board approval</i>

Barbara Saunders - Aye
Jen Ragen - Aye
Kelly Lorah - Aye
Sandra Farmer - Aye
Dr. Ronald Whitaker - Aye
Lionel S. Archer, Jr. – Aye
Anita Vega-Kaiser - Absent

MOTION

JR

SECOND

SF

R200819.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies the human resources changes, modifications and additions as presented.

VOTE:
 PASS
 FAIL

HIRES		
NAME	TITLE	EFFECTIVE DATE
Nicolle Pica	Biology Teacher	8/26/20

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

MOTION
 SF
 SECOND
 JR
 VOTE:
 PASS
 FAIL

R200819.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Valley Forge	\$6,544.00 / Student	ESY One (1) Student
GHR	Program Advisor: \$79.75 / hr paid to GHR	Addendum to Staffing Agreement Anticipated 8 hours / week
Fairwold	Tuition: \$48,600 / year One-to-One Aide: \$32,400 / year Total: \$81,000	Approved Private School Tuition: One (1) Student One-to-One Aide: One (1) Student

Springboard Collaborative	\$9,500	Literary coaching Fall Program
TriState	\$10,632.00	HVAC maintenance One (1) Year Contract

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>T. Scheid</i>	<i>Provided commentary for the purposes of the contract</i>

NONE

R200819.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>N/A</i>	<i>N/A</i>

MOTION

SF

SECOND

JR

VOTE:

[X] PASS

[] FAIL

R200819.08 Approval of 2020-21 Student Handbook

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies and approves of the 2020-21 Student Handbook

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

JR

SECOND

KL

VOTE:

PASS

FAIL

R200819.09 Phased School Reopening / Health and Safety Plan

RESOLVED, Board of Trustees of Tacony Academy Charter School hereby approves of the Phased School Reopening / Health and Safety Plan as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

KL

SECOND

BS

VOTE:

PASS

FAIL

R200819.10 Amended 2020-21 Board Meeting Calendar

WHEREAS, the Board of Trustees of Tacony Academy Charter School approved the 2020-21 Board Meeting Calendar by R200521.10.

WHEREAS, the Board of Trustees of Tacony Academy Charter School desires to amend the 2020-21 Board Meeting Calendar.

RESOLVED, Board of Trustees of Tacony Academy Charter School hereby approves of the Amended 2020-21 Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

LA

SECOND

BS

VOTE:

PASS

FAIL

R200819.11 Continuing Conflict Waivers

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies and approves of the continuing conflict waivers as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D.Annaecharico</i>	<i>Explained purposes of the legal conflict waivers</i>
<i>Board</i>	<i>General discussion</i>

MOTION
SF
SECOND
JR
VOTE:
[X] PASS
[] FAIL

R.200819.12 Approval of Elementary and Secondary School Emergency Relief Fund Grant

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies and approves the Elementary and Secondary School Emergency Relief Fund Grant application, as presented;

FURTHER RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies and approves the expenditures contemplated therein;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>T. Scheid</i>	<i>As discussed previously</i>
<i>Board</i>	<i>General discussion</i>

MOTION
SF
SECOND
KL
VOTE:
[X] PASS
[] FAIL

R200819.13 Termination of Lor-Mar Mechanical Solutions, Installation, and Service Contract

WHEREAS, Tacony Academy Charter School and Lor-Mar Mechanical Solutions, Installation, and Service are parties to an Independent Contractor Agreement, dated November 1, 2018, the term of which ends September 30, 2021 (the “Contract”).

WHEREAS, the Board of Trustees of Tacony Academy Charter School desires to terminate the Contract.

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby approves the termination of the Contract.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>T. Scheid</i>	<i>Indicated that the school did not find services satisfactory</i>
<i>Board</i>	<i>General discussion</i>

MOTION
SF
SECOND
LA

R200819.14 Approval of Amended Student Homelessness Policy

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby approves of the Amended Student Homelessness Policy as presented.

VOTE:
 PASS
 FAIL

MOTION
SF
SECOND
KL
VOTE:

PASS
 FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R200819.15 Resignation Acceptance of Joseph Bauer, Trustee

RESOLVED, the Board of Trustees of Tacony Academy Charter School honors Joseph Bauer for his service as a Trustee and as the former President of the Board of Trustees of Tacony Academy Charter School;

FURTHER RESOLVED, that Tacony Academy Charter School accepts the resignation of Joseph Bauer from Tacony Academy Charter School Board of Trustees, effective June 30, 2020.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER 16, 2020

ADJOURNMENT AT 7:03

MOTION

SF

SECOND

KL

VOTE:

PASS

FAIL

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