

TACONY ACADEMY CHARTER SCHOOL

6201 Keystone Street
Philadelphia, PA 19135

BOARD OF TRUSTEES MEETING

LOCATION

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME

JUNE 17, 2020

7:30 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Tacony Academy Charter School Board of Trustees is hereby called to Order. The time is 7:53 p.m. My name is Joseph Bauer. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Joseph Bauer Sandra Farmer Kelly Lorah Jen Ragen Barbara Saunders Anita Vega-Kaiser Lisa Johnson Dr. Ronald Whitaker	Thomas Scheid Ryan Strasko Peter Costa Gerald Santilli Scott Kramer Ashley Redfearn Kristine Magargee Katie Santilli David Annecharico, Esq. Dean Krebs, Esq. Lionel S. Archer, Jr.
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY JOSEPH BAUER

I would like to state, for purposes of the Minutes of this meeting that on June 17, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation

and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

B. Approval of Agenda

MOTION

LJ

SECOND

AVK

VOTE:

[X] PASS

[] FAIL

R200617.01 Approval of the June 17, 2020 Agenda

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the June 17, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

C. Approval of Minutes

MOTION

SF

SECOND

RW

VOTE:

[X] PASS

[] FAIL

R200617.02 Minutes of the May 21, 2020 Meeting

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the Minutes of the May 21, 2020 meeting of the Board of Trustees of Tacony Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. Community Comment

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. Tacony Academy Charter School CEO

- a. Mr. Thomas Scheid—Chief Executive Officer of Tacony Academy Charter School

- i. *Reviewed and discussed with the Board the June CEO report, previously disseminated to the Board*
- ii. *Highlight for the Board that Gerald Abernethy has been selected by the Philadelphia Public League as the middle school male coach of the year, and also that the school has been recognized as the first school in country to achieve Level 2 status on the NFHS School Honor roll and Level 3 for coaching.*
- iii. *Informed the Board of HR changes, including the school's intention to make an offer for a High School principal, contingent on Board approval; that the High School Biology position was re-opened; and that there were vacancies with classroom assistant and lunch monitor vacancies.*
- iv. *Updated the Board on building operations, including maintenance and repair work; classroom cleanout planning; and various compliance matter.*
- v. *Informed the Board on Data Curriculum Planning, including the anticipated use of Fountas and Pinnell, Wit and Wisdom, and Eureka Math.*
- vi. *Informed the Board of a recent forum with Lindley Academy Charter School to discuss inequality and justice issues which provided an opportunity for school community members, upwards of 150, to have an open and safe conversation regarding perspectives and opinions.*
 - 1. *Board discussed recent actions at the State level to combat inequality.*
- vii. *Highlighted the end of the year graduation ceremony which had parents/students decorating their cars and driving to the campus.*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the June APS report, previously disseminated to the Board.*
 - ii. *Informed the Board of APS personnel changes*
 - iii. *Indicated that Juneteenth Freedom day would be a paid holiday for APS staff*
- b. *Ms. Katie Santilli—Chief Business Officer of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the June APS report, previously disseminated to the Board;*

- ii. *Advised the Board that water certificates from the city had been received by the school; technical assistant from CEO in developing safety guidelines and protocols; various collaborations with legal to update policies and correct any notices of deficiencies; collaboration with CEO on federal program grant application; and collaboration with CEO and Academic team to develop Health and Safety plans; and*
 - iii. *Informed the Board on upcoming compliance deadlines.*
 - c. *Mr. Scott Kramer—Chief Talent Officer of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the June APS report, previously disseminated to the Board.*
 - ii. *Informed the Board of the utilization of virtual job fairs; that APS updated the Employee Handbook; and that APS had found 3 new hires, though 1 recently backed out so they are actively searching to replace that individual.*
 - d. *Dr. Kristine Magargee—Chief Academic Officer of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the June APS report, previously disseminated to the Board;*
 - ii. *Indicated to the Board that leader training is currently occurring regarding Proactive Leadership, with topics including teacher observations and providing feedback; proactive scheduling and protecting teacher time; clear communications; and courageous conversations;*
 - iii. *Provided the Board a data update, including a strong intervention program and highlighted ongoing development in various academic areas; and*
 - iv. *Answered Board questions regarding continuation of education plans*
 - e. *Mr. Gerald Santilli—Chief Executive Officer of American Paradigm Schools*
 - i. *Informed the Board that APS stands ready to support TACS, whether that is academically, with compliance, or data.*

D. General Counsel

- a. *Mr. David Annecharico, Esq. of Sand & Sidel, P.C.*
 - i. *Advised the Board on the legal contingency letters, previously disseminated to the Board*

E. Business Controller

- a. *Mr. Peter Costa—Santilli & Thomson, LLC*

- i. *Reviewed the May 2020 financial report, previously disseminated to the Board*
 - 1. *Advised that the June payment was for 899 regular students and 176 special education students, and that the school would receive payment based on these numbers for July, August, and September, with reconciliation in October.*
 - 2. *Advised that IDEA has delayed but should be received soon;*
 - 3. *Advised that the school had \$5.4M in cash, representing 125 days*
- ii. *Reviewed the May 2020 P&L report, previously disseminated to the Board*
 - 1. *Informed the Board that all line items were in budget;*
 - 2. *Reviewed and discussed summary by class, indicating savings due to school closure in areas such as substitute teachers and transportation;*
 - 3. *Indicated that \$30,000 had been budgeted for transportation though currently it was over budget at \$110,000, though this variance would be covered elsewhere with cost savings.*
 - a. *Advised that this increase in transportation cost was a result of SPED matters and when SDP transports students to an APS.*
 - 4. *Advised on other nominal variances which he indicated were not of significant concern;*
 - 5. *Indicated that the budget includes money for depreciation, which will result in savings;*
 - 6. *Highlighted savings in other lines items, such as line 35-37, which will offset transportation costs*
 - 7.
- iii.
- iv. *Expressed all lines are in budget*
- v. *Reviewed summary by class; indicated savings due to closure (substitute teachers, transportation, etc)*
- vi. *Budgeted 30k for transportation, currently over at 110k but it will be covered elsewhere. This transportation is from SPED matters, as well as when SDP transports students to APS*
- vii. *Indicated other nominal variances, but nothing to be concerned about.*
- viii. *Indicated \$ in budget for depreciation, which will result in savings.*
- ix. *Highlighted savings in other line items, such as line 35-37, to offset transportation costs.*

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION

AVK

SECOND

BS

VOTE:

PASS

FAIL

R200617.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>P. Costa</i>	<i>As discussed above</i>

MOTION

AVK

SECOND

BS

VOTE:

PASS

FAIL

R200617.04 Approval of Fund Balance Designation

RESOLVED, that the Board of Trustees of Tacony Academy Charter School designates estimated ending fund balance for the year ending June 30, 2020 as follows:

Designated for Working Capital	\$3,200,000
Designated for Future PSERS Contribution	\$ 300,000
Available for Appropriation	\$ 900,000
Designated for Non Liquid Assets	<u>\$ 700,000</u>
Total Fund Balance	<u>\$5,100,000</u>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>P. Costa</i>	<i>As discussed above</i>

MOTION

BS

SECOND

AVK

VOTE:

PASS

FAIL

R200617.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE
Kevin Ozimkiewicz (new hire)	Summer Maintenance	6/16/20

Jessica Harron (new hire)	Principal, ES	7/1/20
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TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Donte Milligan (resignation)	Project Lead the Way	6/30/20
Thomas Whitfield (resignation)	High School SPED Instructional Aide	6/11/20
Morgan Baker (rescinded offer)	Biology - High School	6/9/20

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

MOTION
 AVK
 SECOND
 BS
 VOTE:
 [X] PASS
 [] FAIL

R200617.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Green Tree School	Student #1, \$210/day Student #2, \$210/day Student #3, \$210/day	Three (3) separate contracts, one per student, for Extended School Year: 07/07/20 – 08/08/20
Maschio’s Food Service, Inc.	See proposed contract	FSMC Food Service 1-Year Renewal
Y.A.L.E.	\$72,059.40	Approved Private School 1 Student
St. Clair CPAs, P.C.	(1) Estimated \$22,500	(1) Financial Audit

	(2) Estimated \$2,250	(1) Annual Tax Forms
Delta School	\$170/day or \$4,420 per student	Extended School Year: 07/01/20 – 08/13/20

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>
<i>G.Santilli</i>	<i>Answered Board questions regarding St. Clair regarding best practice for how long to use an auditor</i>
<i>P. Costa</i>	<i>Answered Board questions regarding St. Clair regarding best practice for how long to use an auditor</i>
<i>P. Costa</i>	<i>Answered Board questions regarding minority owned auditor firms</i>

MOTION

AVK

SECOND

BS

VOTE:

[X] PASS

[] FAIL

R200617.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Heinemann	(1) \$17,837.97	(1) Fontas and Pinnell, Book Clubs; Grades K-3
	(2) \$1,443.75	(2) Fontas and Pinnell, Literacy Continuum; Grades PreK-8
	(3) \$67,865.82	(3) Fontas and Pinnell, Complete Teacher; Grades K-3
	(4) \$27,820.00	(4) Fontas and Pinnell, Guided Reading; Grades K-3
Great Minds	(1) \$9,913.11	(1) Wit and Wisdom; Grade 4
	(2) \$42,600.08	

		(2) Wit and Wisdom: Grade 5- 8 & Eureka Math K-8 with Digital Suite
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
BS
SECOND
JR
VOTE:
[X] PASS
[] FAIL

R200617.08 Approval of Thomas Scheid, CEO Contract

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies and approves the Thomas Scheid, CEO Contract, as presented

FURTHER RESOLVED, the President is authorized, in conjunction with General Counsel and the Business Controller, to take or delegate any action, or to execute any document, necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
LJ
SECOND
KL
VOTE:
[X] PASS
[] FAIL

R200617.09 Approval of Child Find Notice

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies and approves of the Child Find Notice, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
LJ
SECOND
KL
VOTE:
[X] PASS
[] FAIL

R200617.10 Safety and Security Plan

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies the Executive Session to Review the Safety and Security Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

LJ

SECOND

KL

VOTE:

PASS

FAIL

R200617.11 Approval of 2020-21 Employee Handbook

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies and approved of the 2020-21 Employee Handbook

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

SF

SECOND

AVK

VOTE:

PASS

FAIL

R200617.12 Reaffirm Terms of Board of Trustees

RESOLVED, in accordance with Section 6.3.2(a) of the Tacony Academy Charter School Bylaws, the Board of Trustees of Tacony Street Academy Charter School hereby re-installs the following Trustees for the terms of office listed below:

- Parent Trustee Slot # 1: 7/1/19 - 6/30/21
- Anita Vega-Kaiser: 7/1/19 – 6/30/21
- Dr. Ronald Whitaker: 4/15/20 – 6/30/21
- Jen Ragen: 7/1/19 – 6/30/21
- Joseph Bauer: 7/1/19 – 6/30/22
- Kelly Lorah: 7/1/19 – 6/30/22
- Barbara Saunders: 7/1/19 – 6/30/22
- Sandra Farmer: 7/1/20 – 6/30/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>Board</i>	<i>Amended resolution to include Parent Trustee slot</i>

By Roll Call Vote:

- Joseph Bauer - *aye*
- Sandra Farmer – *aye*
- Kelly Lorah - *aye*
- Jen Ragen - *aye*
- Barbara Saunders – *aye*
- Anita Vega-Kaiser - *aye*
- Lisa Johnson - *aye*
- Dr. Ronald Whitaker - *aye*

MOTION
 AVK
 SECOND
 BS
 VOTE:
 PASS
 FAIL

R200617.13 Board Officers

RESOLVED, in accordance with Section 6.3.2(b) of the Tacony Academy Charter School Bylaws, the Board of Trustees of Tacony Academy Charter School hereby elects the following for their respective officer position, beginning July 1, 2020 and ending June 30, 2021.

Trustee	Position
Barbara Saunders	President
Jen Ragen	Vice-President
Anita Vega Kaiser	Secretary
Kelly Lorah	Treasurer

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

By Roll Call:

- Joseph Bauer - *aye*
- Sandra Farmer - *aye*
- Kelly Lorah - *aye*
- Jen Ragen - *aye*
- Barbara Saunders - *aye*
- Anita Vega-Kaiser - *aye*
- Lisa Johnson - *aye*
- Dr. Ronald Whitaker - *aye*

MOTION
 SF
 SECOND
 RW
 VOTE:
 PASS
 FAIL

R20617.14 Approval of Thomas Scheid as Tesla Science Foundation Board Member

WHEREAS, the Board of Trustees of Tacony Academy Charter School approved of a contract with Mr. Thomas Scheid by resolution “R200617.07 Approval of Thomas Scheid, CEO Contract” (the “Contract”).

WHEREAS, Section XX of the Contract bars Mr. Scheid from serving on a Board of Directors of any corporation without express written permission from the Board of Trustees of Tacony Academy Charter School;

WHEREAS, Mr. Thomas Scheid has been invited to be a Member of the Board of Directors of the Tesla Science Foundation, a non-profit dedicated to hosting Nikola Tesla related lectures, conferences, and social and educational events;

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby approves of Mr. Thomas Scheid becoming a Member of the Board of Directors of the Tesla Science Foundation.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

R200617.15 Confidential Settlement and Release Agreement for JA

BS

RESOLVED, the Board of Trustees of Tacony Academy Charter School hereby ratifies the Confidential Settlement and Release Agreement between it and JA as presented.

SECOND

JB

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[X] PASS

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

[] FAIL

MOTION

R20617.16 Resignation Approval of Lisa Johnson, Parent Trustee

KL

RESOLVED, the Board of Trustees of Tacony Academy Charter School honors Ms. Lisa Johnson for her service as a Parent Trustee of Tacony Academy Charter School;

SECOND

BS

VOTE:

FURTHER RESOLVED, that the Board of Trustees of Tacony Academy Charter School accepts the resignation of Ms. Lisa Johnson from the Tacony Academy Charter School Board of Trustees, effective June 17, 2020.

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>L.Johnson</i>	<i>Expressed her appreciation and her honor to serve on the Board and represent the school.</i>

MOTION

R20617.17 Approval of Lionel S. Archer Jr, Parent Trustee

KL

RESOLVED that the Board of Trustees of Tacony Academy Charter School hereby elects Mr. Lionel S. Archer Jr. to the position of Trustee of the Board of Trustees of Tacony Academy Charter School, effective June 17, 2020; and

SECOND

BS

VOTE:

FURTHER RESOLVED, that Mr. Lionel S. Archer Jr. shall be administered the oath of office by legal counsel.

[X] PASS

[] FAIL

By Roll Call:

Joseph Bauer – *aye*
 Sandra Farmer – *aye*
 Kelly Lorah – *aye*
 Jen Ragen – *aye*
 Barbara Saunders – *aye*
 Anita Vega-Kaiser – *aye*
 Dr. Ronald Whitaker – *aye*

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D.Annecharico</i>	<i>Administered Oath of Office</i>
<i>L.Archer</i>	<p><i>Mr. Archer introduced himself and provided his background, as well as informing the Board that his son was a student.</i></p> <p><i>Expressed that he wanted to give back to the school by contributing to the Board</i></p> <p><i>Answer board questions regarding availability, indicating he has availability during the day so long as he has notice.</i></p>
<i>L.Johnson</i>	<i>Shared her experiences as a Parent Trustee with Mr. Archer.</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST 19, 2020

ADJOURNMENT AT 9:02PM

MOTION

AVK

SECOND

BS

VOTE:

[X] PASS

[] FAIL

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