

TACONY ACADEMY CHARTER SCHOOL

6201 Keystone Street
Philadelphia, PA 19135

BOARD OF TRUSTEES MEETING

LOCATION
4300 TACONY STREET
PHILADELPHIA, PA 19124

DATE & TIME
OCTOBER 16, 2019
6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Tacony Academy Charter School Board of Trustees is hereby called to Order. The time is 6:05 p.m. My name is Joseph Bauer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Joseph Bauer Sandra Farmer Kelly Lorah John MacDonald Jen Ragen Barbara Saunders Anita Vega-Kaiser	Thomas Scheid Ryan Strazko Lauren Brophy Peter Costa Ashley Redfearn Gerald Santilli Katie Santilli David Annecharico, Esq. Dean Krebs, Esq.
Board Members Absent: Lisa Johnson	

B. DISCLOSURE: EXECUTIVE SESSION BY JOSEPH BAUER

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

B. Approval of Agenda

MOTION
 KELLY LORAH
 SECOND
 JEN RAGEN
 VOTE:
 PASS
 FAIL

R191016.01 Approval of the October 16, 2019 Agenda

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the October 16, 2019 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

C. Approval of Minutes

MOTION
 JEN RAGEN
 SECOND
 JOSEPH BAUER
 VOTE:

R191016.02 Minutes of the September 18, 2019 Meeting

RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the Minutes of the September 18, 2019 meeting of the Board of Trustees of Tacony Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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[X] PASS

[] FAIL

Board	General discussion
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SECTION II: REPORTS

A. Community Comment

<i>Community Comment Colloquy (General Counsel)</i>
None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. Tacony Academy Charter School CEO

- a. *Mr. Thomas Scheid--Interim CEO and Principal of TACS*
 - i. *Introduced Ms. Lauren Brophy, Vice Principal of TACS.*
 - ii. *Reviewed and discussed with the Board the October 2019 CEO report, previously disseminated to the Board.*
 - 1. *Informed the Board that current enrollment was over the capped amount;*
 - 2. *Informed the Board that current K-8 attendance was approximately 97%;*
 - 3. *Informed the Board of the number of disciplinary actions thus far at TACS;*
 - 4. *Discussed with the Board the recent resignation of a Chinese teacher and that TACS had already found a replacement;*
 - 5. *Discussed with the Board the resignation of the school psychologist;*
 - 6. *Informed the Board of K-8 updates, including Middle School Science Planning, Eureka Math Training, and Intervention Planning;*
 - 7. *Indicated to the Board that a recent professional development session had occurred to improve school community which involved the use of an outside consultant and had students learn about the differences and similarities between each other.*
 - 8. *Informed the Board of current interventions using math data to establish pull-out groups;*
 - 9. *Discussed with the Board the recent Rachel's Challenge event;*
 - 10. *Discussed with the Board a number of upcoming school events;*
 - 11. *Informed the Board that TACS's male bowling team was 1st in the league while female team was 2nd; and*
 - 12. *Discussed with the Board of the possibility of building a school playground.*
- b. *Mr. Ryan Strazko—Principal of TACS*
 - i. *Reviewed and discussed with the Board the October 2019 CEO report, previously disseminated to the Board*

1. *Highlighted with the Board the recent Senior Breakfast cookoff;*
2. *Discussed with the Board the Tacony Cup;*
3. *Discussed with the Board the recent Dance-a-Thon, a breast cancer fundraiser, which raised approximately \$1,000;*
4. *Informed the Board of an upcoming volleyball event;*
5. *Informed the Board that total fundraiser amounts were approximately \$2000;*
6. *Discussed with the Board what measures are taken by TACS to ensure transparency with parents/ students of the students academic progress;*
7. *Informed the Board of a recent Senior trip to DC and a recent Freshmen trip to the Butterfly Insectarium;*
8. *Informed the Board that TACS's soccer team ended the season 7/2, cross-country finished in top 20; and Girl's volleyball went 9/0, from not winning a game to being the top in the division;*
9. *Shared with the Board the school newspaper; and*
10. *Answered relevant Board questions.*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
 - i. *Discussed and reviewed with the Board the October 2019 APS report, previously disseminated to the Board.*
 1. *Informed the Board of APS's Compliance Support services, including providing bi-weekly CEO meetings and support for Food Service Audit;*
 2. *Informed the Board of APS's HR services, including fiscal audits and Act 168 training, as well as upcoming HR events, job fairs, and HR training;*
 3. *Informed the Board of the recent New Teacher Induction;*
 4. *Informed the Board of TACS participating in the Collins Writing PD which enables students to utilize writing across multiple subject areas;*
 5. *Informed the Board of APS's utilization of Learning Walks, which involves a school leader and an APS director observing classrooms and results in ensuring best practices are utilized;*
 6. *Advised the Board of upcoming Handle with Care professional development;*
 7. *Informed the Board that TACS was in its 3rd year utilization Eureka Math and had a core team of experts in utilizing this program;*
 8. *Informed the Board of the variety of programs utilized for integrated learning;*

- 9. *Informed the Board of actions taken by APS's data team to ensure relevant data is available for TACS and the Board.*
- b. *Mr. Scott Kramer—Chief Talent Officer of American Paradigm Schools*
 - i. *Discussed with the Board recent Department of Labor guidelines that impact salary v. hourly employees.*
- c. *Board*
 - i. *Requested information regarding demographics of students v. teachers and discussed importance of having educators that students can look up to who are of the same demographic.*

D. Business Controller

- a. *Mr. Peter Costa—Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the September 2019 financial report, previously disseminated to the Board;*
 - ii. *Advised the Board that TACS currently had 178 exceptional students enrolled.*
 - iii. *Indicated that revisions would be made to the budget as the adopted budget anticipated 185 exceptional students.*
 - iv. *Informed the Board that the revised budget would be available in November;*
 - v. *Informed the Board that TACS had \$5,000,000 in cash at the end of September, equating to 123 days of cash;*
 - vi. *Informed the Board that the draft audit was expected to be finished soon with no indication thus far of any issues; and*
 - vii. *Indicated to the Board that AFR paperwork required the Board's execution.*

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
 SANDRA FARMER
 SECOND
 JOHN
 MACDONALD
 VOTE:
 PASS
 FAIL

R191016.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
 KELLY LORAH
 SECOND
 BARBARA SAUNDERS
 VOTE:
 PASS
 FAIL

R191016.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE
None	None	None

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Riumin Xing (resigned)	Chinese Language Teacher	10/09/19
Susan Shipley (terminated)	School Psychologist	09/18/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>T. Scheid</i>	<i>As discussed above</i>

MOTION
 SANDRA FARMER
 SECOND
 KELLY LORAH
 VOTE:
 PASS
 FAIL

R191016.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services Inc.	Snow Plowing: 1" – 4": \$1250.00 4.1" – 7": \$1625.00 7.1" – 11": \$2000 11"+: \$2250.00 Snow Shoveling:	Snow removal for 6201 Keystone Street

	1'' – 4'': \$750.00 4.1'' – 7'': \$1125.00 7.1'' – 11'': \$1625.00 11''+: \$2250.00 Salt Application per visit: \$750.00	
Bustleton Services Inc.	Snow Plowing: 1'' – 4'': \$875.00 4.1'' – 7'': \$1062.00 7.1'' – 11'': \$1500 11''+: \$2250.00 Snow Shoveling: 1'' – 4'': \$562.00 4.1'' – 7'': \$812.50.00 7.1'' – 11'': \$1062.50 11''+: \$1312.50 Salt Application per visit: \$750.00	Snow removal for 1330 Rhawn Street

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>Discussed how inches of snow should be determined.</i>
<i>Board</i>	<i>Requested that BSI be informed that snow measurements should be based on Northeast Airport</i>

MOOT

R191016.06 Uniform Purchases Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Services and Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>None</i>

MOTION
JOSEPH BAUER
SECOND
JOHN
MACDONALD
VOTE:
TABLED

R191016.07 Acceptance of the Procurement Policy

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies and accepts the Procurement Policy, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to table this resolution</i>

MOTION
KELLY LORAH
SECOND
BARBARA
SAUNDERS
VOTE:
TABLED

R191016.08 Board of Trustee Terms

RESOLVED, that the Board of Trustees of Tacony Academy Charter School ratifies and accepts the term start and end date of Joseph Bauer, Sandra Farmer, Lisa Johnson, Kelly Lorah, John MacDonald, Jen Ragen, Barbara Saunders, and Anita Vega-Kaiser as Trustees of Tacony Academy Charter School as follows:

Term Start Date: August 1, 2019
Term End Date: July 31, 2022

By Roll Call Vote:

Joseph Bauer -
Sandra Farmer -
Lisa Johnson -
Kelly Lorah -
John MacDonald -
Jen Ragen -
Barbara Saunders -
Anita Vega-Kaiser –

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to table this resolution</i>

MOTION
BARBARA
SAUNDERS
SECOND
SANDRA FARMER
VOTE:
TABLED

R191016.09 Election of Officers

RESOLVED, that the below Trustees are hereby elected as Officers of Tacony Academy Charter School in accordance with the by-laws thereof for their respective Officer position.

Trustee	Position
Joseph Bauer	Chairperson
Barbara Saunders	Vice-Chairperson

Anita Vega-Kaiser	Secretary
John MacDonald	Treasurer

By Roll Call Vote:

Joseph Bauer -
 Sandra Farmer -
 Lisa Johnson -
 Kelly Lorah -
 John MacDonald -
 Jen Ragen -
 Barbara Saunders -
 Anita Vega-Kaiser –

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to table this resolution</i>

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY JEN RAGEN THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR CONFIDENTIAL AND PRIVILEGED PURPOSES.

UPON MOTION BY JOHN MACDONALD AND SECOND BY JEN RAGEN THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

MOTION
 JEN RAGEN

 SECOND
 KELLY LORAH

 VOTE:
 PASS
 FAIL

R191016.10 Amendment to Confidential Settlement Agreement In Re: Student JG

RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies the Amendment to Confidential Settlement Agreement In Re: Student JG as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: TBD

ADJOURNMENT AT 7:52PM

MOTION

KELLY LORAH

SECOND

JOHN MACDONALD

VOTE:

PASS

FAIL

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