Tacony Academy Charter School

1330 Rhawn Street

Philadelphia, PA 19111

Board of Trustees Meeting

**June 20, 2018**

**7:30 pm**

**Minutes**

**Section I: Call to Order**

*Opening Colloquy*

This June 20, 2018 meeting of the Tacony Academy Charter School Board of Trustees is hereby called to Order. The time is 6:12 pm. My name is Joseph Bauer I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

|  |  |
| --- | --- |
| **Board Members Present:** | **By Invitation: Non-Board Members:**  |
| Joseph BauerKelly LorahJohn MacDonaldJen RagenBarbara SaundersAnita Vega-Kaiser**Board Members Absent:**Sandra FarmerLisa Johnson | Dr. Margery CovelloRyan ScallonRyan StraskoPeter CostaNaimah HollidayAshley RedfearnWilliam Wilkins, Esq. |
|  |

B. Approval of Agenda

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| --- | --- | --- | --- | --- | --- |
| MotionBS\_\_\_\_\_SecondJM\_\_\_\_\_Vote: [X] pass[ ] fail | **R18062001 Approval of the June 20, 2018 Agenda**RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the June 20, 2018 Agenda. ***Notes of Discussion / Advance Regulatory and Financial Comment:***

|  |  |
| --- | --- |
| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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C. Approval of Minutes

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| MotionJB\_\_\_\_\_SecondAVK\_\_\_\_\_Vote: [X] pass[ ] fail | **R18062002 Approval of May 16, 2018 Minutes of Meeting**RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the Minutes of the May 16, 2018 meeting of the Tacony Academy Charter School Board of Trustees. ***Notes of Discussion / Advance Regulatory and Financial Comment:***

|  |  |
| --- | --- |
| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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**Section II: Reports**

1. Community Comment—Moot

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is \_\_\_\_\_\_\_, with Sand & Saidel, PC, General Counsel to the Tacony Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

|  |  |
| --- | --- |
| ***Who*** | ***What*** |
| ***None*** | ***None*** |

1. Tacony Academy Charter School CEO

*A. Redfearn, N. Holliday, and R. Strasko discussed and reviewed written reports that were previously submitted on behalf of School Administration and incorporated into these board minutes, which included the following:*

 *+ Facilities report—including work to be completed during the summer;*

*+ Enrollment & Attendance report;*

 *+ Discipline report;*

 *+ Human Resources report;*

*+ addition of AP Biology class in the 2018-2019 school year, increasing the number of AP classes offered at Tacony HS to five (5); and*

 *+ End-of-year events.*

1. American Paradigm Schools CEO

*Dr. Covello and R. Scallon discussed and reviewed the written reports that were submitted previously and incorporated into these minutes, which included the following:*

*+ Operations & academics report; and*

 *+ Human resources report.*

1. Business Controller

*P. Costa submitted a financial report for May 2018. The financial report is incorporated into these minutes.*

**Section III: Unfinished Business**

None

**Section IV: New Business**

A. Resolutions

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| --- | --- | --- | --- | --- | --- |
| MotionJM\_\_\_\_SecondBS\_\_\_\_Vote: [X] pass[ ] fail | **R18062003 Report of the Business Controller**RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.*Notes of Discussion / Advance Regulatory and Financial Comment:*

|  |  |
| --- | --- |
| *Who* | *What* |
| ***Board*** | ***General Discussion*** |

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| MotionBS\_\_\_\_SecondKL\_\_\_\_Vote: [X] pass[ ] fail | **R18062004 2017-2018 Fund Balance**RESOLVED, that the Board of Trustees of Tacony Academy Charter School designates estimated ending fund balance for the year ended June 30, 2018 as follows:

|  |  |
| --- | --- |
| Designated for Working Capital | $3,100,000 |
| Designated for Future PSERS Contribution | $300,000 |
| Available for Appropriation | $500,000 |
| Designated for Non Liquid Assets | $900,000 |
| **Total Fund Balance** | **$4,800,000** |

 ***Notes of Discussion / Advance Regulatory and Financial Comment:***

|  |  |
| --- | --- |
| ***Who*** | ***What*** |
| ***P. Costa*** | ***Presented on the designations.*** |

**By Roll Call Vote:**Joseph Bauer—Yes Kelly Lorah—Yes John MacDonald—Yes Jen Ragen—Yes Barbara Saunders—Yes Anita Vega-Kaiser—Yes *Upon motion by A. Vega-Kaiser and second by B. Saunders, the Board voted unanimously to go into closed session.**Upon motion by J. MacDonald and second by B. Saunders, the voted unanimously to go into open session.* |
| MotionBS\_\_\_\_SecondAVK\_\_\_\_Vote: [X] pass[ ] failMotionJR\_\_\_\_SecondKL\_\_\_\_Vote: [X] pass[ ] failMotionJM\_\_\_\_SecondJB\_\_\_\_Vote: [X] pass[ ] fail | **R18062005 Human Resources**RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the human resources changes, modifications and additions as presented in the attached manning table. ***Notes of Discussion / Advance Regulatory and Financial Comment:***

|  |  |
| --- | --- |
| ***Who*** | ***What*** |
| ***A. Redfearn***  | ***Presented each human resources change.*** |

**R18062006 Painting Proposal**RESOLVED, that the Board of Trustees of Tacony Academy Charter School ratifies the proposal of Jade Painting Enterprise, Inc. to provide painting services to Tacony Academy Charter School;FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Tacony Academy Charter School and Jade Painting Enterprise, Inc. not to exceed $15,935.00; FURTHER RESOLVED, that Ashley Redfearn, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution; FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.*Notes of Discussion / Advance Regulatory and Financial Comment:*

|  |  |
| --- | --- |
| *Who* | *What* |
| ***Board*** | ***General Discussion*** |

**R18062007 Security Camera Proposal**RESOLVED, that the Board of Trustees of Tacony Academy Charter School ratifies the proposal of Mercury Security Systems to provide security camera services to Tacony Academy Charter School;FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Tacony Academy Charter School and Mercury Security Systems not to exceed $22,768.00; FURTHER RESOLVED, that Ashley Redfearn, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution; FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.*Notes of Discussion / Advance Regulatory and Financial Comment:*

|  |  |
| --- | --- |
| *Who* | *What* |
| ***Board*** | ***General Discussion*** |

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| MotionBS\_\_\_\_SecondJM\_\_\_\_Vote: [X] pass[ ] fail | **R18062008 2018-2019 Board Meeting Schedule**RESOLVED, the Board of Trustees of Tacony Academy Charter School approves the 2018-2019 Board Meeting Schedule, as presented.*Notes of Discussion / Advance Regulatory and Financial Comment:*

|  |  |
| --- | --- |
| *Who* | *What* |
| ***Board*** | ***General Discussion*** |

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B. Discussion and Announcements

None

**\_\_\_\_\_\_**

**Adjournment**

**@ 7:33 pm**

Motion

AVK

\_\_\_\_

Second

BS

\_\_\_\_

Vote:

[X] pass

[ ] fail

**\_\_\_\_\_\_**