Tacony Academy Charter School

1330 Rhawn Street

Philadelphia, PA 19111

Board of Trustees Meeting

**August 15, 2018**

**6:00 PM**

**Agenda**

**Section I: Call to Order**

*Opening Colloquy*

This meeting of the Tacony Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Joseph Bauer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

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| **Board Members Present:** | **By Invitation: Non-Board Members:** |
| Joseph Bauer  Sandra Farmer  Lisa Johnson  Kelly Lorah  Anita Vega-Kaiser  John MacDonald  Jen Ragen  Barbara Saunders  **Board Members Absent:** | Ashley Redfearn Neswick  Gerald Santilli  Michael McLeish  Daniel Saidel, Esq.  David Annecharico, Esq.  Dr. Margery Covello  Ryan Scallon |

**B. Disclosure: Executive Session *by Joseph Bauer***

*1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

*OR*

*2. I would like to state, for purposes of the Minutes of this meeting that on \_\_\_\_\_\_\_, 2018, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:*

*( ) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).*

*( ) Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.*

*( ) Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.*

*( ) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.*

*( ) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.*

**C. Approval of Agenda**

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| Motion  \_\_\_\_\_  Second  \_\_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.01 Approval of the August 15, 2018 Agenda**  RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the August 15, 2018 Agenda.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |

**D. Approval of Minutes**

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| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.02 Minutes of the June 20, 2018 Meeting**  RESOLVED, that the Board of Trustees of Tacony Academy Charter School hereby approves the Minutes of the June 20, 2018 meeting of the Board of Trustees of Tacony Academy Charter School.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |

**Section II: Reports**

1. **Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the Tacony Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
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1. **Tacony Academy Charter School CEO**
2. **American Paradigm Schools CEO**
3. **Business Controller**

**Section III: New Business**

**A. Resolutions**

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| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.03 Report of the Business Controller**  RESOLVED, the Board of Trustees of Tacony Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |
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| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.04 Uniform Human Resources Resolution**    RESOLVED, the Board of Trustees of Tacony Academy Charter School ratifies the human resources changes, modifications and additions as presented.      ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |
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| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.05 Uniform Professional Services Proposals Resolution**    RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;    FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposal/s;    FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.   |  |  |  | | --- | --- | --- | | **Contractor** | **Amount** | **Comment: Terms and Conditions** | |  |  |  |   ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |

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| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.06 Uniform Purchase Services Proposals Resolution**    RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;    FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services and Proposal/s;    FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.       |  |  |  | | --- | --- | --- | | **Contractor** | **Amount** | **Comment: Terms and Conditions** | | Lor-Mar Mechanical | $17,873 | Plumbing: replacement of bathroom fixtures, and as needed water pipe and drain piping for one (1) boy’s and one (1) girl’s bathroom. | | Mew & Associates | $20,790 | Tile Work: Bathroom Tile, walls and floors for one (1) boy’s and one (1) girl’s bathroom. | | Associated Building Specialties | $6,425 | Partitions: Toilet Partitions for one (1) boy’s and one (1) girl’s bathroom as more fully indicated at | | Intelligent Networks | In consideration for the Consulting Services to be performed by Consultant under this Agreement, the School will pay Consultant at the rate of $100 per hour for Level 3 support as defined in Attachment A. School will pay consultant $75.00 per hour for Level 2 support as defined in Attachment A. Level 1 service is in attachment A at $50.00 per hour. | I.T. – High School | | Intelligent Networks | In consideration for the Consulting Services to be performed by Consultant under this Agreement, the School will pay Consultant at the rate of $100 per hour for Level 3 support as defined in Attachment A. School will pay consultant $75.00 per hour for Level 2 support as defined in Attachment A. Level 1 service is in attachment A at $50.00 per hour. | I.T. – Lower School |   ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | | *General Counsel* | *See RFP No. 2018 7-18-18, attached hereto at 5.1. RFP. 2018. 7.18.18, indicating compliance with 24 P.S. 7-751.*  *These minutes memorialize that for all applicable contracts that exceed a base amount of ten thousand dollars ($10,000), subject to adjustment under 24 P.S. § 1-120, but are less than the amount requiring advertisement and competitive bidding, or, in lieu of price quotations, that fewer than three qualified contractors exist in the market area within which it is practicable to obtain quotations.* | |
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| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.07 Lease Reimbursement**  RESOLVED, the Board of Trustees of Tacony Charter School approves the application for reimbursement of a charter school lease for 2017-18.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |
| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.08 Obsolete Technology**  RESOLVED, the CEO of Tacony Academy Charter School is hereby authorized and directed to identify, remove from service and recycle or otherwise dispose of obsolete technology including but not limited to hardware, software and electronic devices.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |
| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.09 Enrollment Calendar**  RESOLVED, The Tacony Academy Charter School Board of Trustees hereby adopts the following 2018/2019 Enrollment Calendar:  *Friday, September 21st*  District Application Process Opens  *Friday, Sept 28th* (through 1/28)  Applications are available through Apply Philly Charter  *Friday, Sept 28th (5-7pm) and 29th (10am - 2pm*)  Great Philly Schools High School Fair participation  *Date and time determined by School*  Onsite Open House  *Friday, November 2nd*  District Selection Process Ends  *Monday, January 28th (9am)*  Application closes for 2018-19 lottery  *Friday, February 1st (10am)*  Lottery takes place.  *Families must be notified 15 days after lotter and no later than 2/19.*  Families notified of lottery results  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |
| Motion  \_\_\_\_  Second  \_\_\_\_  Vote:  [ ] pass  [ ] fail | **R180815.10 Grant: American Paradigm Schools**  BE IT RESOLVED that the Board of Trustees of Tacony Academy Charter School accept a grant from American Paradigm Schools in the amount $30,800 to support the high-quality school leadership program at Tacony Academy.  FURTHER BE IT RESOLVED that American Paradigm Schools will transfer those grant funds by September 30, 2018.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***   |  |  | | --- | --- | | ***Who*** | ***What*** | |  |  | |

**B. Discussion and Announcements**

* Next Board Meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Adjournment**

Motion

\_\_\_\_

Second

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Vote:

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