

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
DECEMBER 18, 2024
5:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 5:01 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Michelle Campellone Pablo Mateo Miguel Diaz Stacey Schellinger Board Members Absent: Barbara L. Saunders	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER*

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

MIGUEL DIAZ

SECOND:

STACEY
SCHELLINGER

VOTE:

PASS

FAIL

R241218.01 Approval of the December 18, 2024 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the December 18, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:

MIGUEL DIAZ

SECOND:

STACEY
SCHELLINGER

VOTE:

PASS

FAIL

R241218.02 Minutes of the November 13, 2024 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the November 13, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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Board	General discussion
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SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
None	None

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *No verbal report provided; rather, the Board acknowledged that the written report was previously disseminated to the Board and that there were no further questions at this time.*

A. AMERICAN PARADIGM SCHOOLS CEO

- a. *No verbal report provided; rather, the Board acknowledged that the written report was previously disseminated to the Board and that there were no further questions at this time*

A. BUSINESS CONTROLLER

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the October 2024 financial documents; answered Board questions regarding certain disbursements.*
- b. *Mr. Eric Strauss, Withum*
 - i. *Reviewed and discussed with the Board the draft audit documents*
 - ii. *Informed the Board of a clean audit.*

B. GENERAL COUNSEL

- a. *None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
MICHELLE
CAMPELLONE

SECOND:
PABLO MATEO

VOTE:

R241218.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

[X] PASS

[] FAIL

MOTION:

MICHELLE
CAMPELLONE

SECOND:

PABLO MATEO

VOTE:

[X] PASS

[] FAIL

Who	What
<i>Board</i>	<i>General discussion</i>

R241218.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

NEW HIRE / RATE CHANGE/ POSITION CHANGE / RETURN LOA		
NAME	POSITION	START DATE
Brian Turner (new hire)	8 th Grade Science Teacher	TDB; Tentatively December 2024
Adaia Francis (new hire)	Reading Intervention Teacher	TDB; Tentatively December 2024

RESIGNATION / TERMINATION / LOA		
NAME	POSITION	EFFECTIVE DATE
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOTION:

PABLO MATEO

SECOND:

MIGUEL DIAZ

VOTE:

[X] PASS

[] FAIL

R241218.05 Approval of Holiday Bonus

RESOLVED, The Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the Holiday Bonus in the amount of five hundred dollars (\$500) net for all employees.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOTION:

PABLO MATEO

SECOND:

MIGUEL DIAZ

VOTE:

[X] PASS

[] FAIL

R241218.06 2023-24 Draft Audit Financial Statements

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School Hereby approves the 2023-24 Draft Audit Financial statements, as presented, for Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
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<i>Board</i>	<i>General discussion</i>
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ROLL CALL

Sandra Farmer - aye
Michelle Campellone - aye
Barbara L. Saunders - absent
Pablo Mateo - aye
Miguel Diaz - aye
Stacey Schellinger - aye

Ms. BARBARA L. SAUNDERS, TRUSTEE, JOINED THE MEETING

UPON MOTION BY PABLO MATEO AND SECOND BY MICHELLE CAMPELLONE, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. § 708(A)(4)(5). SPECIFICALLY, TO DISCUSS RESOLUTION R241218.07 BELOW WHICH PERTAINS TO AN ALLEGED COMPENSATORY EDUCATION CLAIM AND TO DISCUSS MEMPHIS ST. ACAD. CHARTER SCH. AT J.P. JONES V. SCH. DIST. OF PHILADELPHIA, No. CB 22-02760 IN THE EASTERN DISTRICT OF PENNSYLVANIA WHICH RELATES TO CERTAIN DISCRIMINATION AND DECLARATORY ACTION CLAIMS.

UPON MOTION BY PABLO MATEO AND SECOND BY MICHELLE CAMPELLONE, THE BOARD ENTERED INTO OPEN SESSION

MOTION:
MICHELLE
CAMPELLONE
SECOND:
PABLO MATEO
VOTE:
[X] PASS
[] FAIL

R241218.07 Confidential Settlement and Release Agreement for Student No. 40045611877

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.40045611877, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

Mr. Bilski shared that the annual holiday party was this Friday at 6:00pm

NEXT BOARD MEETING: JANUARY 8, 2025 AT 6:00 P.M.

ADJOURNMENT AT 6:05P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL