

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
AUGUST 14, 2024
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:11 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Michelle Campellone Barbara L. Saunders Pablo Mateo Miguel Diaz Amber Wanner	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti Dean Krebs, Esq. Stacey Schellinger
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER*

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
 PABLO MATEO
 SECOND:
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R240814.01 Approval of the August 14, 2024 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 14, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:
 AMBER WANNER
 SECOND:
 MIGUEL DIAZ
 VOTE:

R240814.02 Minutes of the June 12, 2024 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the June 12, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

a. Mr. Steven Bilski, CEO of MSA

- i. Reviewed and discussed with the Board the August 2024 CEO report, previously disseminated to the Board;*
- ii. Informed the Board that over 150 students participated in NSS, ESY, and ELDP;*
- iii. Shared with the Board the Back-to-School Family BBQ;*
- iv. Reviewed and discussed all PSSA scores from Spring 2024;*
- v. Shared strategic plan for 2024-25*

C. American Paradigm Schools CEO

a. Ms. Ashley Redfearn, CEO of APS

- i. Reviewed and discussed with the Board the August 2024 APS report, previously disseminated to the Board;*
- ii. Shared annual evaluations and operational plans;*
- iii. Reviewed academic metrics across the network*
- iv. Shared Behavioral and Emotional Screening System which indicates the Emotional Wellness across the network. It showed elevated risk scores, suggesting need to focus on Social Emotional Wellness throughout the network and need for greater fidelity regarding the implementation of Caring School Community; and*
- v. Shared social media presence*

b. Mr. Scott Kramer, CTO of APS

- i. Reviewed and discussed with the Board the August 2024 APS report, previously disseminated to the Board;*
- ii. Shared Math Temple residency program; and*
- iii. Shared Employee engagement survey overview, noting upcoming meetings with the Boards presidents on specifics for their individual schools.*

c. Ms. Kristine Magargee, CAO of APS

- i. Reviewed and discussed with the Board the August 2024 APS report, previously disseminated to the Board; and*

- ii. *Shared ELA test data, noting many students were just points away; EBLI and SRSD were going to be implemented; and noted PD training on AI and Diffit.*
- d. *Board*
 - i. *discussed challenges occurring in Kensington, even after the recent city clean up; and*
 - ii. *Authorized Ms. Redfean, on behalf of APS, to work with Trustees Diaz, Mateo, and Campellone and report back to the Board.*

D. Business Controller

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed the July 2024 financial reports, previously disseminated to the Board.*
- b. *Ms. Farmer: requested updated information regarding ESSER disbursements to ensure full utilization.*

E. General Counsel

- a. *Reviewed Agenda;*
- b. *Discussed Act 55 of 2024*

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
MICHELLE
CAMPELLONE
SECOND:
BARBARA L.
SAUNDERS
VOTE:
 PASS
 FAIL

R240814.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ
SECOND:
AMBER WANNER
VOTE:
 PASS
 FAIL

R240814.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

NEW HIRE / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	POSITION	START DATE

Kristie Stapleton	Physical Education Teacher	8/19/24
Holly Marvin	Music Teacher	8/19/24
John MacNeil	Special Education Teacher	8/19/24
Israel Jackson	6 th Grade Social Studies/Science Teacher	8/19/24
Matthew Siedell	Summer Maintenance	6/10/24
Ryan Kidd	Summer Maintenance	7/9/24

RESIGNATION / TERMINATION / LOA		
NAME	POSITION	EFFECTIVE DATE
Matthew Siedell	Summer Maintenance	7/10/24
Maria Ortiz Vega	Instructional Aide	6/10/24
Kelly Nichols	Reading Interventionist	6/10/24

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. Bilski</i>	<i>Shared background of new hires</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ
SECOND:
PABLO MATEO
VOTE:
[X] PASS
[] FAIL

R240814.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Kaleidoscope	Hourly and flat rates TBD	Staffing Services

		As vendor has not provided a price list for staffing personnel on an hourly or flat rate basis, CEO is authorized to engage with vendor for reasonable compensation.
Spectrum Staffing Solutions, Inc.	PCA: \$29.00/hr Substitute Teacher: \$300/day	Staffing services
Assist Services, LLC	\$28.00 fee / first child / one-way; plus \$2.50/mile while transportation child; plus \$10 flat fee / additional sibling. There is a \$40 minimum charge / one-way	Student transportation services
Birch Agency	\$97.50: Math Teacher \$127.50: SPED Teacher \$127.50: SPED Teacher Other hourly rates and fees TBD	Staffing Services Vendor has provided pricing for three (3) specific individuals, as detailed herein. MSA seeks to retain services through October
Delta-T Group	Teacher Aides/Paraprofessional: \$27.00/hr Non-Certified Teacher: \$40.00/hr Certified Teacher: \$40.00/hr	Staffing services

Therapy Source	SLP: \$80.31 – 89.50/hr OT: \$80.31 – 89.50/hr PT: \$88.50 – 98.50/hr Special Case SLP/OT/PL: \$98.50/hr Certified School Psychology Services: \$118.70 – 125.20 Bi-lingual Certified Behavioral Analyst Service: \$121.50 – 127.50 BCBA: \$115.25 – 118.70 LBS: \$115.25 - \$118.70 Certified Audiologist Services: \$89.35 - \$98.62 Certified SPED: \$53.04 - \$66.95	Staffing Services
American Staffing Professionals	Substitutes: \$200/day Services fee: 39.5%	Staffing Services The Service Fee is applied on top of whatever services are utilized.
Limbach	Fuel Oil Pump Skid: \$36,327.00 Boiler Feed Tank: \$85,991.00	Boiler Repair

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R240814.06 Approval of 2024-25 Employee Handbook

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the 2024-25 Employee Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R240814.07 Approval of 2024-25 Student Handbook

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the 2024-25 Student Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R240814.08 Approval of Updated School Policies

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the Updated School Policies, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R240814.09 Approval of Title I Comprehensive and School-Wide Plan

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the Title I Comprehensive Plan and School-Wide Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

UPON MOTION BY PABLO MATEO AND SECOND BY MIGUEL DIAZ, THE BOARD OF TRUSTEES ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. § 708(A)(5) AND OTHER CONFIDENTIAL MATTERS. SPECIFICALLY, TO DISCUSS CERTAIN CORPORATE GOVERNANCE MATTERS.

UPON MOTION BY PABLO MATEO AND SECOND BY MIGUEL DIAZ, THE BOARD ENTERED INTO OPEN SESSION.

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER 11, 2024 AT 6:00 P.M.

ADJOURNMENT AT 8:16P.M.

MOTION:

MIGUEL DIAZ

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL