

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
OCTOBER 9, 2024
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:09 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Michelle Campellone Pablo Mateo Stacey Schellinger Board Members Absent: Miguel Diaz Barbara L. Saunders	Steven Bilski Ashley Redfearn Samuel Mercanti Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER*

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
 PABLO MATEO
 SECOND:
 MICHELLE
 CAMPPELLONE
 VOTE:
 PASS
 FAIL

R241009.01 Approval of the October 9, 2024 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the October 9, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:
 PABLO MATEO
 SECOND:
 MICHELLE
 CAMPPELLONE
 VOTE:
 PASS
 FAIL

R241009.02 Minutes of the September 11, 2024 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the September 11, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

BARBARA L. SAUNDERS JOINED THE MEETING AT 6:14PM

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Mr. Steven Bilski, CEO of MSA*
 - i. *Reviewed and discussed with the Board the October 2024 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and updated the Board on various compliance measures, including PIMS collection, Food service, and Federal programming;*
 - iii. *Shared facility updates with the Board about work performed and to be performed;*
 - iv. *Shared student enrollment and attendance;*
 - v. *Shared recent school events, including Puerto Rican Day parade and Vetri Cooking lab;*
 - vi. *Reviewed and discussed with the Board MSA family data conferences and English Language arts and Math updates;*
 - vii. *answered Board questions about SPED student costs and their impacting on the budget, noting that identified students are having their needs met through staffing.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ms. Ashley Redfearn, CEO of APS*
 - i. *Informed the Board that Report was previously submitted and is available for any questions from the Board*
 - ii. *Shared with the Board the HR impact of DOL regulations, noting current review of classifications across school.*

D. BUSINESS CONTROLLER

- a. *Mr. Samuel Mercanti, Santilli & Thomson*
 - i. *Reviewed and discussed with the board the August 2024 financial reports, previously disseminated with the Board;*
 - ii. *Shared current budgeted students and noted reconciliation in October; and*
 - iii. *Shared Grant distribution*

E. GENERAL COUNSEL

- a. *None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
MICHELLE
CAMPELLONE
SECOND:
BARBARA L.
SAUNDERS
VOTE:
 PASS
 FAIL

R241009.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MICHELLE
CAMPELLONE
SECOND:
BARBARA L.
SAUNDERS
VOTE:
 PASS
 FAIL

R241009.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

NEW HIRE / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	POSITION	START DATE
None	None	None

RESIGNATION / TERMINATION / LOA		
NAME	POSITION	EFFECTIVE DATE
Orlando Taylor (resignation)	Director of Climate and Culture	9/16/2024
Megan Grim (resignation)	Reading Specialist	10/18/24

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 MICHELLE
 CAMPPELLONE
 SECOND:
 BARBARA L.
 SAUNDERS
 VOTE:
 PASS
 FAIL

R241009.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Focused Staffing Services	Special Education Teacher: \$70/hr Subject Certified Teacher: \$60/hr School Psychologist per Evaluation: \$1,100 School Psychologist: \$92/hr Special Education Assistant: \$40/hr Speech Language Pathologists: \$85/hr Reading Interventionist: \$45/hr Floating Substitute Teacher: \$285/day Occupational Therapist: \$85/hr Long Term Substitute Teacher: \$55/hr Licensed School Social Worker: \$60/hr	Staffing services

	Bus Driver: \$40/hr Special Education Coordinator: \$85/hr Receptionist: \$35/hr Paraprofessional/Dedicated Aide: \$30/hr Cafeteria Aide / Food Service: \$29/hr School Counselor: \$70/hr Custodian: \$30/hr	
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

 MICHELLE
 CAMPPELLONE

 SECOND:

 BARBARA L.
 SAUNDERS

 VOTE:

 PASS

 FAIL

R220413.06 Approval of APR ESSER Health and Safety Plan
 RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the APR ESSER Health and Safety Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

UPON MOTION BY MICHELLE CAMPPELLONE AND SECOND BY PABLO MATEO, THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. 708(A)(5) AND OTHER CONFIDENTIAL MATTERS.

UPON MOTION BY MICHELLE CAMPPELLONE AND SECOND BY PABLO MATEO, THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

B. DISCUSSION AND ANNOUNCEMENTS

 NEXT BOARD MEETING: NOVEMBER 13, 2024 AT 6:00 P.M.

ADJOURNMENT AT 7:24P.M.

MOTION:

STACEY SCHELLINGER

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL