

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
SEPTEMBER 11, 2024
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Michelle Campellone Barbara L. Saunders Pablo Mateo Miguel Diaz Amber Wanner	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti
Board Members Absent:	Dean Krebs, Esq. Stacey Schellinger Sabrina Hattenback

B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER*

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

R240911.01 Approval of the September 11, 2024 Agenda

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the September 11, 2024 Agenda.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>

FAIL

D. APPROVAL OF MINUTES

MOTION:

R240911.02 Minutes of the August 18, 2024 Meeting

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the August 18, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R240911.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[] PASS

[] FAIL

<i>Who</i>	<i>What</i>

MOTION:

R240911.04 Human Resources Resolution

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

[] PASS

[] FAIL

NEW HIRE / RATE CHANGE/ POSITION CHANGE / RETURN LOA		
NAME	POSITION	START DATE
Jian Zhang	Student Teacher- Temple Program	8/19/24

RESIGNATION / TERMINATION / LOA		
NAME	POSITION	EFFECTIVE DATE
Holly Marvin	Music Teacher	8/19/24
Jocelyn Singleton	Maintenance Associate	8/21/24

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.05 Professional Services Contract/s Resolution

SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

[] PASS

[] FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions

DiLemmo Construction Company	\$21,450.00	Fence Repair & Stair Replacement Publicly bid
Santilli & Thomson LLC	<u>Base Cost</u> Year 1: \$111,602 <u>Additional Services</u> Food Services Fund Accounting: \$3,500 Grant accounting, excluding Consolidated Grants: \$3,500 per \$100,000 increments Student Activity Fund Oversight: \$5,000 E-rate Contracts and Bids: \$3,000	Business controller 5-year contract; 4% annual increase in cost

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.06 Amended By-laws

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies and accepts the Amended By-laws, as presented.

VOTE:

[] PASS

[] FAIL

Sandra Farmer
Michelle Campellone
Barbara L. Saunders
Pablo Mateo
Miguel Diaz
Amber Wanner

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.07 Election of Stacey Schellinger as Trustee

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby elects Stacey Schellinger to the position of Trustee of the Board of Trustees of Memphis Street Academy Charter School, effective September 12, 2024; and

VOTE:

PASS

FAIL

FURTHER RESOLVED, that Stacey Schellinger shall be administered the oath of office by legal counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.08 Approval of Board Terms

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the current Board terms, as presented below:

VOTE:

PASS

FAIL

Cohort 1

Sandra Farmer: 7/1/24 – 6/30/27

Miguel Diaz: 7/1/24 – 6/30/27

Sandra Farmer: 7/1/24 – 6/30/27

Cohort 2

Michelle Campellone: 7/1/22 – 6/30/25

Pablo Mateo: 7/1/22 – 6/30/25

Cohort 3

Stacey Schellinger: 9/12/24 – 6/30/26

ROLL CALL:

Sandra Farmer

Barbara L. Saunders

Michelle Campellone

Pablo Mateo

Miguel Diaz

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.09 Approval of Board Officers

SECOND:

WHEREAS, the Board of Trustees of Memphis Street Academy Charter School tabled Resolution R240614.10, regarding approving Officers for the term of July 1, 2024 to June 30, 2024;

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees ratifies and approves of the extension of the term of those Officers described in Resolution R230614.09 from June 30, 2024 through September 11, 2024.

FURTHER RESOLVED, the Board of Trustees ratifies and approves of the Board officers for the term of September 12, 2024 to June 30, 2025, as presented:

<i>OFFICER</i>	<i>NAME</i>
PRESIDENT	
VICE-PRESIDENT	
TREASURER	
SECRETARY	

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.10 Resignation of Amber Wanner

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the resignation of Amber Wanner from the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240911.11. Approval of Kleinbard, LLC Engagement Letter

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Engagement Letter of Kleinbard, LLC

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: OCTOBER _____, 2024 AT 6:00 P.M.

ADJOURNMENT AT _____ P.M.

MOTION:

SECOND:

PM

VOTE:

PASS
 FAIL