

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
AUGUST 14, 2024
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Michelle Campellone Barbara L. Saunders Pablo Mateo Miguel Diaz Amber Wanner	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti
Board Members Absent:	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER*

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

R240814.01 Approval of the August 14, 2024 Agenda

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 14, 2024 Agenda.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

FAIL

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:

R240814.02 Minutes of the June 12, 2024 Meeting

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the June 12, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R240814.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[] PASS

<i>Who</i>	<i>What</i>

[] FAIL

MOTION:

R240814.05 Human Resources Resolution

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

PASS

FAIL

NEW HIRE / RATE CHANGE/ POSITION CHANGE / RETURN LOA		
NAME	POSITION	START DATE
Kristie Stapleton	Physical Education Teacher	8/19/24
Holly Marvin	Music Teacher	8/19/24
John MacNeil	Special Education Teacher	8/19/24
Israel Jackson	6 th Grade Social Studies/Science Teacher	8/19/24
Matthew Siedell	Summer Maintenance	6/10/24
Ryan Kidd	Summer Maintenance	7/9/24

RESIGNATION / TERMINATION / LOA		
NAME	POSITION	EFFECTIVE DATE
Matthew Siedell	Summer Maintenance	7/10/24
Maria Ortiz Vega	Instructional Aide	6/10/24
Kelly Nichols	Reading Interventionist	6/10/24

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240814.06 Professional Services Contract/s Resolution

SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

[] PASS

[] FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Kaleidoscope	Hourly and flat rates TBD	Staffing Services As vendor has not provided a price list for staffing personnel on an hourly or flat rate basis, CEO is authorized to engage with vendor for reasonable compensation.
Spectrum Staffing Solutions, Inc.	PCA: \$29.00/hr Substitute Teacher: \$300/day	Staffing services
Assist Services, LLC	\$28.00 fee / first child / one-way; plus \$2.50/mile while transportation child; plus \$10 flat fee / additional sibling. There is a \$40 minimum charge / one-way	Student transportation services
Birch Agency	\$97.50: Math Teacher \$127.50: SPED Teacher \$127.50: SPED Teacher Other hourly rates and fees TBD	Staffing Services Vendor has provided pricing for three (3) specific individuals, as detailed herein. MSA seeks to retain services through October

Delta-T Group	<p>Teacher Aides/Paraprofessional: \$27.00/hr</p> <p>Non-Certified Teacher: \$40.00/hr</p> <p>Certified Teacher: \$40.00/hr</p>	Staffing services
Therapy Source	<p>SLP: \$80.31 – 89.50/hr</p> <p>OT: \$80.31 – 89.50/hr</p> <p>PT: \$88.50 – 98.50/hr</p> <p>Special Case SLP/OT/PL: \$98.50/hr</p> <p>Certified School Psychology Services: \$118.70 – 125.20</p> <p>Bi-lingual Certified Behavioral Analyst Service: \$121.50 – 127.50</p> <p>BCBA: \$115.25 – 118.70</p> <p>LBS: \$115.25 - \$118.70</p> <p>Certified Audiologist Services: \$89.35 - \$98.62</p> <p>Certified SPED: \$53.04 - \$66.95</p>	Staffing Services
American Staffing Professionals	<p>Substitutes: \$200/day</p> <p>Services fee: 39.5%</p>	<p>Staffing Services</p> <p>The Service Fee is applied on top of whatever services are utilized.</p>
Limbach	Fuel Oil Pump Skid: \$36,327.00	Boiler Repair

	Boiler Feed Tank: \$85,991.00	
--	----------------------------------	--

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240814.07 Approval of 2024-25 Employee Handbook

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the 2024-25 Employee Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>

PASS

FAIL

MOTION:

R240814.08 Approval of 2024-25 Student Handbook

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the 2024-25 Student Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>

PASS

FAIL

MOTION:

R240814.09 Approval of Updated School Policies

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the Updated School Policies, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>

PASS

FAIL

MOTION:

R240814.10 Approval of Title I Comprehensive Plan

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter hereby ratifies and approves of the Title I Comprehensive Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>

PASS

FAIL

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER _____, 2024 AT 6:00 P.M.

ADJOURNMENT AT _____ P.M.

MOTION:

BLS

SECOND:

PM

VOTE:

PASS

FAIL