

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
MAY 8, 2024
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:07 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Michelle Campellone Pablo Mateo Miguel Diaz Amber Wanner	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti
Board Members Absent:	Dean Krebs, Esq. David Annecharico, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
MD
SECOND:
MC
VOTE:
[X] PASS
[] FAIL

R240508.01 Approval of the May 8, 2024 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the May 8, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:
MD
SECOND:
MC
VOTE:
[X] PASS
[] FAIL

R240508.02 Minutes of the April 10, 2024 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the April 10, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Mr. Steven Bilski, CEO of MSA*
 - i. *Shared with the Board the recent interview with Dom Giordano; and shared recent city council meeting attendance;*
 - ii. *Informed the Board that MSA ranks 19th in the State among students who have over 500 students using “First in Math”; and ranked 64th in the nation for number of students using First in Math in the nation.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ms. Ashley Redfearn, CEO of APS*
 - i. *Reviewed and discussed with the Board the May 2024 APS report, previously disseminated to the Board;*
 - ii. *Reviewed PR events for medical outreach;*
 - iii. *Discussed ongoing communications for vendor services; and*
 - iv. *Discussed with the Board various social media outreaches*
- b. *Mr. Scott Kramer, CTO of APS*
 - i. *Reviewed and discussed with the Board the May 2024 APS report, previously disseminated to the Board;*
 - ii. *Informed the Board of recent DOL regulations;*
 - iii. *Shared the benefits of being an APS network school vs. other schools;*
 - iv. *Shared Temple Teacher Residency program and its forging partnership with Point Park of Education and ABCTE;*

- v. Expressed importance for a school to “grow” their own teachers; and
- vi. Shared with the Board recruitment events, though noted that in-person attendance is down.

MS. BARBARA L. SAUNDERS JOINED THE MEETING AT 6:34PM

D. BUSINESS CONTROLLER

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the March 2024 financial report, previously disseminated to the Board*
 - ii. *Informed the Board that there was a \$329k favorable variance and \$4.3M cash;*
 - iii. *Reviewed fund balance; and*
 - iv. *Reviewed 2024-25 draft budget; noted expected surplus and noted salary increases.*

E. GENERAL COUNSEL

NONE

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

MD

SECOND:

MC

VOTE:

PASS

FAIL

R240508.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

PM

SECOND:

AW

VOTE:

R240508.04 Approval of 2023-24 Fund Balance

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the 2023-24 fund balance designation, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
-------------------	--------------------

[] PASS

[] FAIL

MOTION:

PM

SECOND:

AW

VOTE:

<i>Board</i>	<i>General discussion</i>
--------------	---------------------------

R240508.05 Approval of 2024-25 Draft Budget

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the draft school budget for 2024-25.

FURTHER RESOLVED, the final budget for 2024-25 will be approved at the June 12, 2024 Board Meeting.

ROLL CALL

- Sandra Farmer - aye
- Barbara L. Saunders - aye
- Michelle Campellone - aye
- Pablo Mateo - aye
- Miguel Diaz - aye
- Amber Wanner - aye

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

PM

SECOND:

AW

VOTE:

R240508.06 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Elevate 215	\$1,500	This is an MOU for Membership into Apply Philly Charter, an online application system which prospective

		parents/students can utilize to apply to Philadelphia charter schools.
--	--	--

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MD
SECOND:
BS
VOTE:
 PASS
 FAIL

R240508.07 Approval of 2024-25 School Calendar

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the 2024-25 School Calendar, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
PM
SECOND:
MC
VOTE:
 PASS
 FAIL

R240508.08 Approval of Flexible Instruction Days Plan

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Flexible Instruction Days plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimous approval</i>
<i>Board</i>	<i>Noted no material changes since last year</i>

MOTION:
BLS
SECOND:
PM
VOTE:
 PASS
 FAIL

R240508.09 Approval of DHS Transportation MOU

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the DHS Transportation MOU, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

THE BOARD DISCUSSED THE OVERLAPPING GRADUATION DATES

NEXT BOARD MEETING: JUNE 12, 2024 AT 6:00 P.M.

ADJOURNMENT AT 7:44P.M.

MOTION:

BLS

SECOND:

PM

VOTE:

PASS

FAIL