

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

## BOARD OF TRUSTEES MEETING

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
JANUARY 10, 2024  
6:00 P.M.

## MINUTES

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:02 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara L. Saunders Michelle Campellone Pablo Mateo Miguel Diaz  <b>Board Members Absent:</b> Amber Wanner	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Samuel Mercanti  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
 PABLO MATEO  
 SECOND:  
 MICHELLE  
 CAMPELLONE  
 VOTE:  
 PASS  
 FAIL

**R240110.01 Approval of the January 10, 2024 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the January 10, 2024 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

**D. APPROVAL OF MINUTES**

MOTION:  
 PABLO MATEO  
 SECOND:  
 MICHELLE  
 CAMPELLONE  
 VOTE:  
 PASS  
 FAIL

**R240110.02 Minutes of the December 13, 2023 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the December 13, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
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**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

<i>None</i>
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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**

- a. *Mr. Steven Bilski, CEO of MSA*
  - i. *Reviewed and discussed with the Board of January 2024, previously disseminated to the Board;*
  - ii. *Reviewed and discussed enrollment and attendance;*
  - iii. *Shared compliance efforts, including that MSA is in Quarterly monitoring under A-TSI, SNP claim is up ~\$63,000 from last year;*
  - iv. *Discussed various facility work performed;*
  - v. *Informed the Board of upcoming school events and*
  - vi. *Shared daily attendance by grade and that nearly a majority of students are eligible to attend incentive trips.*

**C. AMERICAN PARADIGM SCHOOLS CEO**

- a. *Ms. Ashley Redfearn, CEO of APS*
  - i. *Reviewed and discussed with the Boar the January 2024 APS report, previously disseminated to the Board;*
  - ii. *Shared recent political engagements in the Philadelphia community with transitions of new mayor, SDP BOE President, Dr. Tony Walington, and others.*
- b. *Mr. Scott Kramer, CTO of APS*
  - i. *Reviewed and discussed with the Boar the January 2024 APS report, previously disseminated to the Board;*
  - ii. *Informed the Board that a Personnel file audit is being conducted;*
  - iii. *Shared ongoing work on TTR MOU;*
  - iv. *Shared potential Park University partnership; and*
  - v. *Shared with the Board the utilization of Tuition reimbursement program.*
- c. *Ms. Kristine Magargee, CAO of APS*
  - i. *Reviewed and discussed with the Boar the January 2024 APS report, previously disseminated to the Board;*
  - ii. *Shared data team updates with the Board regarding meeting with schools;*
  - iii. *Shred Coaching Team updated, including supporting teachers with support card conferences; and*

- iv. *Discussed handle with care restraint training*
- v. *Shared and discussed Pupil Services with the Board, such various SPED and ELD coordinator meetings;*
- vi. *Informed the Board of upcoming site visits at the school; and*
- vii. *Discussed with the Board the various Caring School Community events. .*

**D. BUSINESS CONTROLLER**

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
  - i. *Revived and discussed with the Board the November 2023 financials, previously disseminated to the Board.*

**E. GENERAL COUNSEL**

- a. *Dean Krebs, Esq.*
  - i. *Informed the Board of SOFI obligations.*

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

MICHELLE  
CAMPELLONE

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL

**R240110.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>

MOTION:

PABLO MATEO

SECOND:

MIGUEL DIAZ

VOTE:

PASS

FAIL

**R240110.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Taysha Torres-Veloz (rehire)	7 <sup>th</sup> Grade Science Teacher	1/16/24

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
<i>None</i>	<i>None</i>	<i>None</i>

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

NONE

**R240110.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

NONE

**R240110.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions

None	None	None
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*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**UPON MOTION BY PABLO MATEO AND SECOND BY BARBARA L. SAUNDERS, THE BOARD OF TRUSTEES OF MEMPHIS STREET ACADEMY CHARTER SCHOOL ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 P.S. § 708(A)(4). SPECIFICALLY, TO DISCUSS MEMPHIS ST. ACAD. CHARTER SCH. AT J.P. JONES V. SCH. DIST. OF PHILADELPHIA, No. CV 22-02760, IN THE EASTERN DISTRICT OF PENNSYLVANIA WHICH RELATES TO CERTAIN DISCRIMINATION AND DECLARATORY ACTION CLAIMS.**

**UPON MOTION BY PABLO MATEO AND SECOND BY BARBARA L. SAUNDERS, THE BOARD OF TRUSTEES OF MEMPHIS STREET ACADEMY CHARTER SCHOOL ENTERED INTO OPEN SESSION.**

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: FEBRUARY 14, 2024 AT 6:00 P.M.

**ADJOURNMENT AT 7:14P.M.**

MOTION:

PABLO MATEO

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL