

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE
PHILADELPHIA, PA 19141

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
AUGUST 20, 2024
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:04 P.M. My name is Barbara Saunders. I am the Vice President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via video teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Barbara Saunders — Vice President Evette Alliston — Treasurer Reginald Howard — Secretary Regina Felder — Trustee Sandra Farmer — Trustee Anita Vega-Kaiser — Trustee Board Members Absent: None	Dr. Margery Covello, CEO Nancy White, Principal Andrea Brock, Director of Operations Ashley Redfearn, CEO, APS Scott Kramer, Chief Talent Officer, APS Kristine Magargee, Chief Academic Officer, APS Peter Costa, Santilli & Thomson, LLC David Hussey, Esq. Brandon Schofield

B. DISCLOSURE: EXECUTIVE SESSION BY BARBARA SAUNDERS

I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive Session during this meeting.

C. APPROVAL OF AGENDA

MOTION:
EA
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 240820.01 Approval of the August 20, 2024 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **August 20, 2024** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda, a copy of which was publicly posted in advance of the meeting</i>

D. APPROVAL OF MINUTES

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 240820.02 Approval of the June 18, 2024 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **June 18, 2024** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the June board minutes
S. Farmer; A. Vega-Kaiser	Abstained from voting upon the approval of the minutes due to their absence from that meeting

B. Saunders introduced Brandon Schofield to the Board as a prospective trustee. Mr. Schofield discussed his experience and background with the Board.

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

A. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO

Dr. Covello presented the monthly CEO report, a copy of which is incorporated by reference herein, highlighting:

- + Recent accolades for the special education program, including recognition from the National Association of Charter School Teachers;
- + Enrollment and waitlist update;
- + Physical Safety and Mental Health grant;
- + Strategic plan updates, including efforts to incorporate families as partners;
- + Charter renewal process, including efforts to refine Lindley Academy's mission elements; and
- + Compliance and facilities updates.

Dr. Covello and the Board discussed ongoing efforts to promote and improve academic growth and student attendance.

1. COMPREHENSIVE PLAN

Dr. Covello and N. White presented regarding the development of the school comprehensive plan, highlighting trends in academic progress and growth.

B. AMERICAN PARADIGM SCHOOLS CEO

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting a recent review of academic achievement, as well as staff recruitment efforts.

C. BUSINESS CONTROLLER

P. Costa presented monthly written report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + Cash on hand; and
- + Budgetary projections for the upcoming school year.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. PRIORITY ITEM(S)

MOTION:
 RF
 SECOND:
 EA
 VOTE:
 PASS
 FAIL

Resolution 240820.03 Election and Appointment of Trustees

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby ratifies and approves the election and appointment of Sandra Farmer and Anita Vega-Kaiser as Trustees, effective July 24, 2024.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>B. Saunders</i>	<i>Introduced S. Farmer and A. Vega-Kaiser</i>
<i>S. Farmer; A. Vega-Kaiser</i>	<i>Introduced themselves to the Board and discussed their experience and qualifications</i>
<i>D. Hussey</i>	<i>Administered the oath of office</i>

MOTION:
 RF
 SECOND:
 EA
 VOTE:
 PASS
 FAIL

Resolution 240820.04 Resignation of Lisa Johnson

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby accepts the resignation of Lisa Johnson as Trustee and President.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Expressed its appreciation for Ms. Johnson's role in founding the school and her support over the years</i>

B. CONSENSUS AGENDA: OMNIBUS APPROVAL OF RESOLUTIONS 240820.05 THROUGH 240820.08

MOTION:

SECOND:

VOTE:
[] PASS
[] FAIL

Resolution 240820.05 Approval of Reports

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

Resolution 240820.06 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the human resources changes, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; Dr. Covello</i>	<i>Reviewed the proposed HR changes</i>

Resolution 240820.07 2024-25 Student Handbook

RESOLVED, that the Board of Trustees of Lindley Academy Charter School approves the 2024-25 Student Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon changes to the handbook to put it in line with the SDP Code of Conduct</i>

Resolution 240820.08 2024-25 Employee Handbook

RESOLVED, that the Board of Trustees of Lindley Academy Charter School approves the 2024-25 Employee Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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<i>Board</i>	<i>Asked about how handbooks are distributed to students and employees</i>
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Resolution 240820.09 Teacher PTO Buyback Policy

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the teacher PTO buyback policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the purpose of the PTO buyback policy, which is to promote teacher attendance</i>

Resolution 240820.10 Contracts

RESOLVED, the contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Amplify	\$50,499.14	Science curriculum
Focused Staffing Group, LLC	Variable rates	Staffing services, as needed

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the proposed contracts</i>

B. UPCOMING EVENTS

❖ NEXT BOARD MEETING: TUESDAY, SEPTEMBER 17, 2024 AT 6:00 P.M.

ADJOURNMENT AT 7:43 P.M.

MOTION:
RF
SECOND:
AVK

VOTE:
 PASS
 FAIL
