

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE
PHILADELPHIA, PA 19141

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
AUGUST 15, 2023
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:05 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via video teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Lisa Johnson — President Evette Alliston — Treasurer Reginald Howard — Secretary Board Members Absent: Barbara Saunders — Vice President Regina Felder — Trustee	Dr. Margery Covello, CEO Nancy White, Principal Elaine Latimer, Director of SPED Andrea Brock, Director of Operations Ashley Redfearn, CEO, APS Scott Kramer, Chief Talent Officer, APS Peter Costa, Santilli & Thomson, LLC David Hussey, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON

I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will meet in Executive during this meeting to confer with legal counsel regarding Resolution 230815.10.

C. APPROVAL OF AGENDA

MOTION:
EA
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 230815.01 Approval of the August 15, 2023 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **August 15, 2023** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the agenda, a copy of which was posted on the school website in advance of the meeting

D. APPROVAL OF MINUTES

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230815.02 Approval of the June 20, 2023 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **June 20, 2023** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the June meeting minutes

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO

Dr. Covello presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:

- + Moving up ceremony;*
- + Monthly updates, including enrollment, summer programming, kindergarten bridge program, and staffing;*
- + Recognition of special education program;*
- + Student activities and community outreach;*
- + Facilities updates; and*
- + Professional development.*

1. SCHOOLWIDE PLAN

Dr. Covello reviewed with the Board the Title I Schoolwide Plan, as well as the school's strategic planning process.

2. FEDERAL PROGRAM APPLICATIONS

Dr. Covello reviewed with the Board the school's efforts to engage stakeholders regarding federal programs and grants. Dr. Covello and the Board additionally discussed and reviewed grant spending and grant management.

C. AMERICAN PARADIGM SCHOOLS CEO

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting:

- + CEO collaboration and strategic planning;
- + Health and safety initiatives; and
- + HR updates, including employee survey results.

D. BUSINESS CONTROLLER

P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + State budget update and recommendations regarding potential budget impasse;
- + ESSER funds; and
- + Plans to revise the school’s budget based on changes to projected revenue.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230815.03 Approval of Reports

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

Resolution 230815.04 Professional Service Contracts

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

MOTION:
EA
SECOND:
RH
VOTE:
 PASS

[] FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Ed Plus	Not to exceed \$116,840.00	Health services
Team Tutor, LLC	Variable rates, as presented	Tutoring services
PRO ABA Services	Variable rates, as presented	Behavior services
Delta-T	Variable rates, as presented	Teacher, behavioral healthcare, and nursing services
Specialized Education of Pennsylvania, Inc.	\$32,833.00	Special education placement

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Legal Counsel</i>	<i>The proposal for Specialized Education of Pennsylvania, Inc. was added to the agenda within 24 hours of the meeting due to the unavailability of the proposal prior to that point</i>
<i>Dr. Covello</i>	<i>Presented the proposed services to the Board</i>

MOTION:
EA
SECOND:
RH
VOTE:
[X] PASS
[] FAIL

Resolution 230815.05 Employee Handbook

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the Employee Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>S. Kramer</i>	<i>Presented an overview of proposed changes</i>

MOTION:
RH
SECOND:
EA
VOTE:
[X] PASS
[] FAIL

Resolution 230815.06 PTO Cash Out Policy

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the PTO cash out policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Discussed the proposed policy</i>

MOTION:
EA
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 230815.07 Grants Management Policy

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the Grants Management policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Discussed the proposed policy</i>

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230815.08 2023-24 Family Guidebook

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves 2023-24 Family Guidebook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Provided an overview of proposed changes from last year's policies</i>

MOTION:
EA
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 230815.09 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the human resources changes, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon proposed HR changes</i>

B. EXECUTIVE SESSION

Upon Motion by E. Alliston, Seconded by R. Howard, the Board voted to enter Executive Session at 7:11 pm to discuss litigation matters relating to Resolution 230815.10 with legal counsel.

Upon Motion by R. Howard, Seconded by E. Alliston, the Board voted to adjourn from Executive Session at 7:19 pm.

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230815.10 Confidential Settlement and Release re: Student NH

RESOLVED, the Board of Trustees of Lindley Street Academy Charter School hereby approves the Confidential Settlement and Release Agreement between it and NH as presented.

FURTHER RESOLVED, the President, in consultation with general counsel, is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed Resolution 230815.10 with legal counsel during executive session</i>

C. UPCOMING EVENTS

- ❖ NEXT BOARD MEETING: TUESDAY, SEPTEMBER 19, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:20P.M.

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL
