

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
NOVEMBER 20, 2024
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer ShoShana Skates – Secretary MyDirah Littlepage-Saunders	Deborah Smith Scott Kramer Peter Costa
Board Members Absent:	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
MARTHA RITTER
SECOND:
SHOSHANA SKATES
VOTE:
 PASS
 FAIL

R241120.01 Approval of the November 20, 2024 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 20, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MARTHA RITTER
SECOND:
SHOSHANA SKATES
VOTE:
 PASS
 FAIL

R241120.02 Minutes of the October 23, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 23, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	<i>Acknowledged efforts made to contact individual who expressed intent to attend public meeting in case they desired to provide public comment. Said person joined the meeting to provide a public comment, noted below.</i>
Ms. Brew	<i>Parent of FPPCS student expressed that drop-off/pick-up was hectic and dangerous. She asked why there was no speed bumps and the dangers of students crossing the street. She inquired whether students would be picked up in a different location.</i> <i>She also expressed there being no process recess area and that her son recently sustained an injury on a ramp at school.</i>

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *No verbal report provided; rather, the Board acknowledged that the written report was previously disseminated to the Board and that there were no further questions at this time.*

B. AMERICAN PARADIGM SCHOOLS

- a. *No verbal report provided; rather, the Board acknowledged that the written report was previously disseminated to the Board and that there were no further questions at this time.*

C. BUSINESS CONTROLLER

- a. *Peter Costa, Santilli & Thompson, LLC*
 - i. *Reviewed and discussed with the Board the October 2024 financial reports, previously disseminate do the Board;*
 - ii. *Informed the Board that that he expected a draft audit report by next week;*

- iii. Shared with the Board the school is in the black and that a \$2.7M depreciation wont effect bottom line of budget; and
- iv. Discussed disbursements for October.

GENERAL COUNSEL

- b. Dean Krebs, Esq.
 - i. Reviewed and discussed Agenda.

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 SHOSHANA
 SKATES
 SECOND:
 TERESA
 GRUMBREC
 HT
 VOTE:
 PASS
 FAIL

R241120.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TERESA
 GRUMBREC
 HT
 SECOND:
 SHOSHANA
 SKATES
 VOTE:
 PASS
 FAIL

R241120.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Adam Solomon (new hire)	Elementary Music Teacher	11/1/2024

Kathryn Werner (new hire)	Elementary School Teacher (4th Grade)	11/6/2024
Carlie McWilliams (new hire)	Elementary Special Education Teacher	11/12/2024
Andrew Kirschenbaum (new hire)	High School English Teacher	11/12/2024

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Denzel Jackson (termination)	SPED Pull-out Teacher	10/24/24
Zionna Pitts (resignation)	Administrative Assistant	10/25/24
Corey Price (resignation)	Elementary Music Teacher	11/1/24
Kimberly Atias (LOA)	SPED Coordinator	11/6/2024

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

[X] PASS

[] FAIL

R241120.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Soliant	TBD	Staffing services
MTG Therapy Services	English Speech and Language Services: \$110/hr Bilingual Spanish Speech and Language Services: \$120/hr	Staffing services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

PASS

FAIL

R241120.06 Employee Regulation Compliance

WHEREAS, the United States Department of Labor (“DOL”) had implemented certain regulatory changes, including those impacting the Fair Labor Standards Act (“FLSA”), though recent court rulings have now impacted the effectuation of these changes;

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby directs and authorizes the Chief Executive Officer, in consultation with the Business Controller and General Counsel, to take all necessary action to ensure compliance with these and other DOL regulations, including those impacting the FLSA, which are in effect or may come into effect (the “Compliance Action”).

FURTHER RESOLVED, such Compliance Action shall include, but is not limited to, reviewing all employee salaries and responsibilities to determine appropriate classification and recommending compensation changes for the Board’s consideration, as may be applicable; and

FURTHER RESOLVED, the Chief Executive Officer shall update the Board of Trustees of all actions taken, and which may need to be taken, to comply with the applicable regulations.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

R241120.07 Approval of Holiday Bonus

TERESA GRUMBRECHT

WHEREAS, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Holiday Bonus in the amount of five hundred dollars (\$500) net for all employees.

SECOND:

MARTHA RITTER

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

PASS

FAIL

UPON MOTION BY TERESA GRUMBRECHT AND SECOND BY MARTHA RITTER, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. § 708(A)(1). SPECIFICALLY, TO DISCUSS MATTERS PERTAINING TO RESOLUTION R241120.04 ABOVE.

UPON MOTION BY MARTHA RITTER AND SECOND BY MARYANNE LYNCH, THE BOARD ENTERED INTO OPEN SESSION.

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER 18, 2024 AT 6:00 P.M.

ADJOURNMENT AT 7:20 P.M.

MOTION:

TERESA GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

PASS

FAIL

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