

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE

DATE & TIME:  
OCTOBER 23, 2024  
6:00 P.M.

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:00 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser – President Teresa Grumbrecht - Treasurer MyDirah Littlepage-Saunders  <b>Board Members Absent:</b> ShoShana Skates – Shoshana Skates Dr. Martha J. Ritter – Vice-President	Deborah Smith  Ashley Redfearn Kristine Magargee Scott Kramer  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER**

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
  
 TERESA GRUMBRECHT  
  
 SECOND:  
  
 MARIANNE LYNCH  
  
 VOTE:  
  
 PASS  
  
 FAIL

**R241023.01 Approval of the October 23, 2024 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 23, 2024 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
  
 TERESA GRUMBRECHT  
  
 SECOND:  
  
 MARTHA RITTER  
  
 VOTE:  
  
 PASS  
  
 FAIL

**R241023.02 Minutes of the September 24, 2024, 2024 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the September 24, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**DR. MARTHA RITTER JOINED THE MEETING AT 6:05PM**

MOTION:

TERESA  
GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

PASS

FAIL

**R241023.03 Minutes of the October 3, 2024, 2024 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 3, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*None*

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>None</i>	<i>None</i>

**A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**

- a. *Ms. Deborah Smith, CEO of FPPCS*
  - i. *Reviewed and discussed with the Board the October 2024 CEO report, previously disseminated to the Board.*

**B. AMERICAN PARADIGM SCHOOLS**

- a. *Ms. Ashley Redfearn, CEO of APS*
  - i. *Reviewed and discussed with the Board the October 2024 APS report, previously disseminated to the Board;*
  - ii. *Shared video presentation providing various highlights of APS services; and*
  - iii. *Answered questions regarding collaborative Academic and Treasurer committees across school network.*

**C. BUSINESS CONTROLLER**

- a. *Board acknowledged receipt and review of September 2024 financial reports, which were submitted by Santilli & Thomson, LLC due to Mr. Peter Costa's excused absence.*

**D. GENERAL COUNSEL**

- a. *Dean Krebs, Esq.*
  - i. *Reviewed Agenda resolutions with the Board.*

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

TERESA  
GRUMBRECH  
HT

SECOND:

MARTHA  
RITTER

VOTE:

PASS

FAIL

**R241023.04 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA  
GRUMBRECH  
HT

SECOND:

MARTHA  
RITTER

VOTE:

PASS

FAIL

**R241023.05 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
None	None	None

<b>TERMINATIONS / RESIGNATIONS / LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>

Kenneth Roberts (termination)	High School Gym Teacher	10/09/24
Richard Thomas (LOA)	Maintenance	8/20/24
Nysia Wood (LOA)	Instructional Assistant	9/12/24
Michelle Kealy (LOA)	SPED Coordinator	10/21/24
Phillips Karris (LOA)	Maintenance	10/21/24

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA  
GRUMBRECHT

SECOND:

MARTHA  
RITTER

VOTE:

PASS

FAIL

**R240925.06 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Bustleton Services	1"-4": \$1,250.00 4.1" – 7": \$1,625.00 7.1" – 11": \$2,000.00 11" +: \$2,500.00 <u>Shoveling</u>	Snow removal

	1 <sup>st</sup> -4 <sup>th</sup> : \$750.00	
	4.1 <sup>st</sup> – 7 <sup>th</sup> : \$1,125.00	
	7.1 <sup>st</sup> – 11 <sup>th</sup> : \$1,625.00	
	11 <sup>th</sup> : \$2,250.00	

MOTION:

**R241023.07 Approval of Federal Conflict of Interest Policy**

TERESA  
GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Federal Conflict of Interest Policy, as presented.

SECOND:

***Notes of Discussion / Advance Regulatory and Financial Comment:***

MARTHA  
RITTER

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

PASS

FAIL

**UPON MOTION BY DR. MARTHA RITTER AND SECOND BY TERESA GRUMBRECHT, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 P.S. 708(A)(4) AND OTHER CONFIDENTIAL MATTERS. SPECIFICALLY, TO DISCUSS RESOLUTIONS R241023.08 AND R241023.09 WHICH PERTAIN TO ALLEGED COMPENSATORY EDUCATION CLAIMS**

**UPON MOTION BY DR. MARTHA RITTER AND SECOND BY TERESA GRUMBRECHT, THE BOARD ENTERED INTO OPEN SESSION**

MOTION:

**R241023.08 Confidential Settlement and Release Agreement for Student No. 10032765**

TERESA  
GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.10032765, pending final legal review.

SECOND:

MARTHA  
RITTER

***Notes of Discussion / Advance Regulatory and Financial Comment:***

VOTE:

<i>Who</i>	<i>What</i>
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PASS

FAIL

<i>Board</i>	<i>General discussion</i>
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MOTION:

**R241023.09 Confidential Settlement and Release Agreement for Student No. 9566370**

TERESA GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.9566370, pending final legal review.

SECOND:

MARTHA RITTER

***Notes of Discussion / Advance Regulatory and Financial Comment:***

VOTE:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

PASS

FAIL

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: NOVEMBER 20, 2024 AT 6:00 P.M.

**ADJOURNMENT AT 7:34 P.M.**

MOTION:

TERESA GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

PASS

FAIL