

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE

DATE & TIME:  
SEPTEMBER 25, 2024  
6:00 P.M.

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

| <b>Board Members Present:</b>  | <b>By Invitation: Non-Board Members:</b>   |
|--|--|
| Anita Vega-Kaiser – President<br>Teresa Grumbrecht – Vice-President<br>John Bish - Treasurer<br>Barbara L. Saunders – Secretary<br>Dr. Martha J. Ritter<br>ShoShana Skates<br><br><b>Board Members Absent:</b> | Deborah Smith<br><br>Ashley Redfearn<br>Kristine Magargee<br>Scott Kramer<br><br>Peter Costa<br><br>Dean Krebs, Esq. |

**B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER**

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

PASS

FAIL

**R240925.01 Approval of the September 24, 2024 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the September 24, 2024 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

PASS

FAIL

**R240925.02 Minutes of the August 28, 2024 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the August 28, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

|  |  |
|--|--|
|  |  |
|--|--|

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

- A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**
- B. AMERICAN PARADIGM SCHOOLS**
- C. BUSINESS CONTROLLER**
- D. GENERAL COUNSEL**

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

**R240925.03 Report of the Business Controller**

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[X] PASS

[ ] FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:

—

SECOND:

—

VOTE:

[ ] PASS

[ ] FAIL

**R240925.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

| <b>HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA</b> |                              |                   |
|---|------------------------------|-------------------|
| <b>NAME</b>   | <b>TITLE</b>                 | <b>START DATE</b> |
| Shamir Fitzgerald<br>(new hire)                           | Instructional Assistant      | 8/30/2024         |
| Santana Roelis<br>(new hire)                              | SPED Instructional Assistant | 9/16/2024         |

| <b>TERMINATIONS / RESIGNATIONS / LOA</b> |                         |                       |
|--|-------------------------|-----------------------|
| <b>NAME</b>                              | <b>TITLE</b>            | <b>EFFECTIVE DATE</b> |
| Shakirah Walker<br>(termination)         | Instructional Assistant | 9/13/2024             |

**Notes of Discussion / Advance Regulatory and Financial Comment:**

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

**R240925.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

| Contractor                                     | Amount   | Comment: Terms and Conditions |
|--|--|-------------------------------|
| The Pathway School                             | \$68,750   | Private Placement             |
| UHS of Doylestown, LLC d/b/a Behavioral Health | <u>Daily Rate</u><br>Emotional Support School Full Day – RSY: \$262<br>Emotional Support Half Day – RSY: \$151<br>Emotional Support School – ESY: \$166<br>Emotional Support Elementary School Full Day – RSY: \$280<br>Emotional Support Elementary School Half Day – RSY: \$151<br>Emotional Support Elementary - ESY : \$171<br>Autism School Full Day- RSY | Staffing Services             |

|  |  |  |
|--|--|--|
|  | <p>: \$396<br/>Autism School Half Day<br/>– RSY: \$212</p> <p>Autism School – ESY:<br/>\$250</p> <p>Autism II School Full<br/>Day – RSY: \$16</p> <p>Autism II School Half<br/>Day – RSY: \$251</p> <p>Autism II School – ESY:<br/>\$272</p> <p>Elementary ID School<br/>Full Day – RSY: \$425</p> <p>Elementary ID School<br/>Half Day – RSY: \$256</p> <p>Elementary ID School –<br/>ESY: \$278</p> <p>60 Day Diagnostic<br/>Program: \$358</p> <p>ASD 60 Day Diagnostic:<br/>\$375</p> <p>Interpreter Services:<br/>\$582</p> <p>C Print Captionist<br/>Services: \$489</p> <p><u>Ancillary Services (per<br/>hour)</u></p> <p>Personal Care Aide or<br/>1:1: \$27</p> <p>Physical Therapy: \$186</p> |  |
|--|--|--|

|                            |  |                          |
|----------------------------|--|--------------------------|
|                            | <p>Occupational Therapy:<br/>\$175</p> <p>Speech Therapy: \$135</p> <p>Feeding Team Services :<br/>\$175</p> <p>Augmentative Assistive<br/>Communication<br/>Services: \$154</p> <p>Brain Steps Services:<br/>\$135</p> <p>Vision Services: \$181</p> <p>Orientation and Mobility<br/>Services: \$181</p> <p>Technology for Visions<br/>Services: \$181</p> <p>Hearing Services<br/>(including Audiology):<br/>\$209</p> |                          |
| <p>Kokua<br/>Education</p> | <p><u>Daily Rate</u></p> <p>Daily Guest Teacher:<br/>\$309/day</p> <p>Long-Term Guest<br/>Teacher: \$367/day</p> <p>Half-Day Guest<br/>Teacher: \$173/day</p> <p><u>Hourly Rate</u></p> <p>Excess Hours: \$58/hr</p> <p>Excess LT Hour: \$69/hr</p>  | <p>Staffing Services</p> |

|              |          |                                       |
|--------------|----------|---------------------------------------|
| CadeKids     | N/A      | MOU for Substance Abuse Professionals |
| Brett DiNovi | \$21,600 | Social Skills Programming             |

***Notes of Discussion / Advance Regulatory and Financial Comment:***

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:

**R240925.06 Election of MyDirah Littlepage-Saunders as Trustee**

\_\_\_\_\_  
SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby elects MyDirah Littlepage-Saunders to the position of Trustee of the Board of Trustees of First Philadelphia Preparatory Charter School, effective September 26, 2024; and

\_\_\_\_\_  
VOTE:

[ ] PASS

FURTHER RESOLVED, that MyDirah Littlepage-Saunders shall be administered the oath of office by legal counsel.

[ ] FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:

**R240925.09 Approval of Board Terms**

\_\_\_\_\_  
SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the current Board terms, as presented below:

\_\_\_\_\_  
VOTE:

[ ] PASS

[ ] FAIL

Cohort I

Teresa Grumbrecht: July 1, 2024 – June 30, 2027

MyDirah Littlepage-Saunders: September 26, 2024 – June 30, 2027

Cohort II

Shoshana Skates: June 22, 2023 – June 30, 2025

Anita Vega-Kaiser: June 22, 2022 – June 30, 2025

Cohort III

Dr. Martha Ritter: July 1, 2023 – June 30, 2026

**ROLL CALL:**

Anita Vega-Kaiser  
Teresa Grumbrecht  
John Bish  
Barbara L. Saunders  
Dr. Martha J. Ritter  
ShoShana Skates

*Notes of Discussion / Advance Regulatory and Financial Comment:*

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:

**R240925.10 Approval of Board Officers**

\_\_\_\_\_

SECOND:

RESOLVED, the Board of Trustees ratifies and approves of the extension of the term of those Officers described in Resolution R230628.11 from June 30, 2024 through September 25, 2024.

\_\_\_\_\_

VOTE:

FURTHER RESOLVED, the Board of Trustees ratifies and approves of the Board officers for the term of September 26, 2024 to June 30, 2025, as presented:

[ ] PASS

[ ] FAIL

| <i>OFFICER</i> | <i>NAME</i> |
|----------------|-------------|
| PRESIDENT      |             |
| VICE-PRESIDENT |             |
| TREASURER      |             |
| SECRETARY      |             |

**ROLL CALL:**

Anita Vega-Kaiser  
Teresa Grumbrecht  
John Bish  
Barbara L. Saunders  
Dr. Martha J. Ritter  
ShoShana Skates

MOTION:

**R240925.10 Approval of Committee Members**

\_\_\_\_\_

SECOND:

RESOLVED, the Board of Trustees ratifies and approves of the assigned Committee Members, as presented:

\_\_\_\_\_

VOTE:

|   |
|---|
| <i>Academic Data and Curriculum Committee</i> |
|---|

[ ] PASS

[ ] FAIL

|                                   |  |
|-----------------------------------|--|
| Vice-President                    |  |
| Chief Executive Officer           |  |
| Appointee #1                      |  |
| Appointee #2                      |  |
| <b><i>Personnel Committee</i></b> |  |
| Secretary                         |  |
| Chief Executive Officer           |  |
| Appointee #1                      |  |
| Appointee #2                      |  |

|   |  |
|---|--|
| <b><i>Administrative Services Committee</i></b> |  |
| Vice-President                                  |  |
| Appointee #1                                    |  |
| Appointee #2                                    |  |

|                                |  |
|--------------------------------|--|
| <b><i>Fiscal Committee</i></b> |  |
| Treasurer                      |  |
| Business Controller            |  |
| Appointee #1                   |  |
| Appointee #2                   |  |

|                               |  |
|-------------------------------|--|
| <b><i>Audit Committee</i></b> |  |
| Appointee #1                  |  |
| Appointee #2                  |  |
| Appointee #3                  |  |

|                                    |  |
|------------------------------------|--|
| <b><i>Nominating Committee</i></b> |  |
| Appointee #1                       |  |
| Appointee #2                       |  |
| Appointee #3                       |  |
| Appointee #4                       |  |

|                                    |  |
|------------------------------------|--|
| <b><i>Discipline Committee</i></b> |  |
| Appointee #1                       |  |
| Appointee #2                       |  |
| Appointee #3                       |  |
| Appointee #4                       |  |

**ROLL CALL:**

Anita Vega-Kaiser  
Teresa Grumbrecht  
John Bish  
Barbara L. Saunders  
Dr. Martha J. Ritter  
ShoShana Skates

MOTION:  
\_\_\_\_\_

**R240925.11 Confidential Settlement and Release Agreement for Student No. 10085550**

SECOND:  
\_\_\_\_\_

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.10085550, pending final legal review.

VOTE:

[ ] PASS

[ ] FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:  
\_\_\_\_\_

**R240925.11 Confidential Settlement and Release Agreement for Student No. 10112394**

SECOND:  
\_\_\_\_\_

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.10112394, pending final legal review.

VOTE:

[ ] PASS

[ ] FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

MOTION:  
\_\_\_\_\_

**R240925.11 Resignation Acceptance of John Bish**

SECOND:  
\_\_\_\_\_

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby accepts the resignation of John Bish.

VOTE:

[ ] PASS

[ ] FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

| <i>Who</i> | <i>What</i> |
|------------|-------------|
|            |             |

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: OCTOBER 23, 2024 AT 6:00 P.M.

**ADJOURNMENT AT \_\_:\_\_ P.M.**

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

—