

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
AUGUST 28, 2024
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

| Board Members Present: | By Invitation: Non-Board Members: |
|--|---|
| Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter ShoShana Skates Board Members Absent: | Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa Dean Krebs, Esq. Mydirah Littlepage-Saunders Katrina Osterhoudt Filiatrault, Esq. |

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

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SECOND:

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VOTE:

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R240828.01 Approval of the August 28, 2024 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 28, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|------------|-------------|
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MOTION:

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SECOND:

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R240828.02 Minutes of the June 26, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the June 26, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

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Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

B. AMERICAN PARADIGM SCHOOLS

C. BUSINESS CONTROLLER

D. GENERAL COUNSEL

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R240828.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all

VOTE:

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documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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SECOND:

VOTE:

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R240828.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

| HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA | | |
|---|--|-------------------|
| NAME | TITLE | START DATE |
| Kimberly Walker (new hire) | Middle School Social Studies Teacher | 08/19/2024 |
| Kaitlin Elker (new hire) | Middle School Counselor | 08/19/2024 |
| Risa Voluntad (new hire) | High School SPED Teacher | 08/19/2024 |
| Malik Macon (new hire) | High School Math Teacher | 08/19/2024 |
| Wendy Emery (new hire) | Elementary Teacher | 08/19/2024 |
| Alexis Stahl (new hire) | High School Social Studies/History Teacher | 08/19/2024 |
| Jennifer Powell (new hire) | Elementary Music Teacher | 08/19/2024 |
| Corey Price (new hire) | Elementary School Teacher | 08/19/2024 |

| | | |
|---|--|------------|
| Linda Gonzalez (new hire) | Middle School Guidance Counselor | 08/19/2024 |
| Amelia Schwarzman (new hire) | Elementary Instructional Assistant | 08/19/2024 |
| Sadie Fowler (new hire) | Elementary Instructional Assistant | 08/19/2024 |
| Kayla Kennedy (new hire) | Middle School SPED Teacher | 08/19/2024 |
| Annalyse Porreca (new hire) | Elementary School Teacher | 08/19/2024 |
| George Schutte (new hire) | High School ELA Teacher | 08/19/2024 |
| Holly Conti (new hire) | Elementary School Teacher | 08/19/2024 |
| Elizabeth Hernandez- Santa (new hire) | Elementary Instructional Assistant | 08/19/2024 |
| Rachel Szychulski (new hire) | Special Education Coordinator | 08/19/2024 |
| Izeyah Felder (new hire) | Non-Teaching Assistant (NTA) | 08/19/2024 |
| Hailie Denofa (new hire) | Administrative Assistant | 08/19/2024 |
| Brittany Arthur (new hire) | Non-Teaching Assistant (NTA) | 08/19/2024 |
| Juwan Wood (new hire) | Non-Teaching Assistant (NTA) | 08/19/2024 |
| Christian Hankerson (new hire) | High School Music Teacher | 08/19/2024 |
| Tivona Baht-Yisrael (new hire) | High School Science Teacher | 08/19/2024 |

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|---------------------------------|--|------------|
| Dejah Lloyd (new hire) | Building Substitute Teacher (Elementary) | 08/19/2024 |
| Roseann McCuen (new hire) | High School SPED Teacher | 08/19/2024 |
| Liam Young (new hire) | Middle School Social Studies Teacher | 08/19/2024 |
| Julias Dahne (new hire) | ESY Teacher (Summer) and Middle School Special Education Teacher | 7/1/24 |
| Tiffany Schroeder (new hire) | Middle School Mathematics Teacher | 8/19/24 |

| TERMINATIONS / RESIGNATIONS / LOA | | |
|--|---|-----------------------|
| NAME | TITLE | EFFECTIVE DATE |
| Helen McAneny (resignation) | Penn Data | 06/30/2024 |
| Megan Browne (resignation) | Elementary School Teacher | 06/07/2024 |
| Debra Klinger (resignation) | High school special education teacher | 07/25/2024 |
| Charise Moeller (resignation) | High School music teacher | 06/07/2024 |
| Tho Phan (resignation) | Middle School Mathmatics Teacher | 07/26/2024 |
| Angel Murray (resignation) | Middle School Social Studies Teacher | 06/07/2024 |

| | | |
|---------------------------------------|------------------------------------|------------|
| Heather Geiger (resignation) | Elementary School Teacher | 07/25/2024 |
| Brittany Reid-Harden (resignation) | Middle School ELA Teacher | 06/30/2024 |
| Deanna Reid-Harden (resignation) | Middle School ELA Teacher | 06/30/2024 |
| Katelyn Muff (resignation) | Elementary School Teacher | 06/07/2024 |
| Sherie Butler (resignation) | Assistant Food Service Director | 06/07/2024 |
| Laure Lapping (resignation) | High School Counselor | 06/07/2024 |
| Teresa Gruber (resignation) | Elementary School Teacher | 6/7/2024 |
| Kimberly Walker (termination) | Assistant Food Service Director | 7/22/2024 |
| Kaitlin Elker (resignation) | High School Counselor | 7/22/24 |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|-------------------|--------------------|
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MOTION:

R240828.05 Professional Services Contract/s Resolution

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SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

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VOTE:

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

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FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

| Contractor | Amount | Comment: Terms and Conditions |
|--------------------------------------|---|---|
| Community Council Education Services | Single Student: \$21,500 / student / year Three (3) + Students: \$19,500 / student / year | Private placement Discounted rate where more than three (3) students are placed. |
| Delta-T | Standard Evaluation: \$1,350 Standard Evaluation /w FBA. Neuro, Autism, or Executive Functioning assessment: +\$500 Bilingual Evaluations (Spanish, English, Creole): (\$2,800) Bilingual Evaluations (Arabic, Mandarin, Korean): (\$5,000) Record Review: \$450 In-Person Meeting: \$200 Paraprofessional: \$31/hr CNA: \$31/hr Non-Certified Teacher: \$40/hr Certified Teacher: \$42/hr | |
| Spectrum Staffing | PCA: \$29/hr NTA: \$29/hr Substitute Teacher: \$300/day | Staffing services |
| Cenacle Leadership Group | Per diem Substitute: \$240 Long-term substitute: \$299 Per diem Paraprofessional (TA, PCA, Clerical support): \$207 | Staffing services |

| | | |
|---|---|-------------------|
| | Long-term paraprofessional (TA, PCA, clerical support) \$246 | |
| Valley Day | \$8,455 | 2024 Summer ESY |
| Specialized Education of Pennsylvania, Inc. | \$34,920 | Private Placement |
| US Medical Staffing | PCA: \$29/hr LPN: \$55/hr RN: \$65/hr | Staffing services |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|------------|-------------|
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MOTION:

R240828.06 Approval of 2024-25 Employee Handbook

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2024-25 Employee Handbook, as presented.

VOTE:

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Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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MOTION:

R240828.07 Approval of 2024-25 Student Handbook

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2024-25 Student Handbook, as presented.

VOTE:

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Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|------------|-------------|
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MOTION:

R240828.08 Approval of 2024-25 Title I Consolidated Plan

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Title I Consolidated Plan, as presented.

VOTE:

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Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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MOTION:

R240828.09 Amended By-Laws

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approved of the Amended By-laws, as presented.

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Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

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| <i>Who</i> | <i>What</i> |
|------------|-------------|
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MOTION:

R240828.10 Confidential Settlement and Release Agreement for Student No. 10085550

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 10085550, pending final legal review.

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VOTE:

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Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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MOTION:

R240828.11 Confidential Settlement and Release Agreement for Student No. 10112394

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 10112394, pending final legal review.

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VOTE:

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Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
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B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER _____, 2024 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

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