

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
JUNE 26, 2024
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter ShoShana Skates Board Members Absent:	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa Dean Krebs, Esq. Mydirah Littlepage-Saunders Katrina Osterhoudt Filiatrault, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

R240626.01 Approval of the June 26, 2024 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 26, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

R240626.02 Minutes of the May 22, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 24, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

R240626.03 Minutes of the June 5, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the June 5, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

B. AMERICAN PARADIGM SCHOOLS

C. BUSINESS CONTROLLER

D. GENERAL COUNSEL

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R240626.04 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240626.05 Approval of 2023-24 Lease Reimbursement Application

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory charter school ratifies and approves of the application for reimbursement of a charter school lease for 2023-24

VOTE:

PASS

FAIL

<i>Who</i>	<i>What</i>

MOTION:

R240626.06 Approval of 2023-24 Fund Balance

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School designates estimated ending fund balance for the year ending June 30, 2024, as follows:

VOTE:

PASS

FAIL

Designated for Working Capital/School Performance	738,000
Available for Appropriation	22,130,000
Total Fund Balance	22,868,000

MOTION:

—
SECOND:

—
VOTE:

[] PASS

[] FAIL

R240626.07 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Ezekial Alvarado (new hire/temp)	Summer Maintenance	6/10/24
Jeremiah Baez (new hire/temp)	Summer Maintenance	6/10/24
Sahrees Cole (new hire/temp)	Summer Maintenance	6/10/24

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Nicholas Gresh (resignation)	Teacher	6/7/24
Madeline Ochabillo (resignation)	Teacher	6/7/24
Lauren Shelmet (resignation)	Teacher	6/1/24
Clayton Davis (resignation)	Teacher	6/7/24
Ashley Tepper (resignation)	Teacher	6/7/24
Lucille Kezierski (resignation)	Teacher	6/7/24
Shamir Fitzgerald (resignation)	Classroom Assistant	6/7/24

Ashley Delbuona (resignation)	Teacher	6/12/24
Maria Perez (LOA)	Teacher	4/24/24

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R240626.08 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Stenton Corp.	\$36,940	Interior Painting Project
BSI	\$11,000	CM for Internal Painting Project
Cedar Crest College	Dual Credit Academy: \$200/3-credit course	Dual Credit Agreement 5-Year Term
GAMUT Behavioral Services	BSC: \$115/hr BCA: \$80/hr	2024-25 SY Staffing Services

	Crisis Intervention Specialist: \$42/hr RBT: \$40/hr ABA: \$37.52/hr CABA: \$42/hr	
GHR Education	RN: \$63/hr LPN: \$52/hr CSN: \$73/hr Paraprofessional: \$33/hr RBT: \$43/hr BCBA: \$95/hr PT: \$85/hr OT: \$85/hr SLP: \$90/hr	2024-25 SY Staffing Services
A&J Personal Touch Cleaning Service	\$45,950/month	2024-25 SY Facility cleaning vendor
The Pathway School	\$8,300/student	ESY Placement Two (2) Students
Vanguard	\$8,300/student	ESY Placement Three (3) Students
Step-Up Academy	Student #1: \$12,250 Student #2: \$11,350	ESY Placement

		Two (2) Students
Delta-T	\$4,000/student	ESY Placement Three (3) Students
Vanguard	\$85,000/student	Private Placement Four (4) students
Green Tree	\$368.87/day/student \$219.14/day/student	Private Placement Supplemental 1:1 Service One (1) Student

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R240626.09 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
OfficeBasics	\$24,755.66	Desks

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R240626.10 Stewart Contract Authorization

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School authorizes and approves of the CEO, in consultation with the Business Controller and General Counsel, to negotiate and enter in the contract(s) with Stewart, as presented.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R240626.11 Approval of Safety, Security and Threat Report

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Safety, Security, and Threat report, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R240626.12 Confidential Settlement and Release Agreement for Student No. 9808809

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9808809, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240626.13 Confidential Settlement and Release Agreement for Student No. 9703459

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9703459, pending final legal review.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240626.14 Confidential Settlement and Release Agreement for Student No. 9551490

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9551490, pending final legal review.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST _____, 2024 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

—