

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE

DATE & TIME:  
MARCH 27, 2024  
6:00 P.M.

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:01 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter ShoShana Skates	Deborah Smith  Ashley Redfearn Kristine Magargee Scott Kramer  Peter Costa
<b>Board Members Absent:</b>	Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER***

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
  
BARBARA L. SAUNDERS  
  
SECOND:  
  
MARTHA RITTER  
  
VOTE:  
  
 PASS  
  
 FAIL

**R240327.01 Approval of the March 27, 2024 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the March 27, 2024 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
  
BARBARA L. SAUNDERS  
  
SECOND:  
  
MARTHA RITTER  
  
VOTE:  
  
 PASS

**R240327.02 Minutes of the February 28, 2024 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the February 28, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
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[ ] FAIL

Board	General discussion
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**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
None	None

**A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**

- a. Ms. Deborah Smith, CEO of FPPCS
  - i. reviewed and discussed with the Board the March 2024 CEO report, previously disseminated to the Board

**B. AMERICAN PARADIGM SCHOOLS**

- a. The Board acknowledged receipt, and acceptance of, the March 2024 APS report, previously disseminated to the Board.

**C. BUSINESS CONTROLLER**

- a. Mr. Peter Costa,
  - i. Reviewed and discussed with the Board the February 2024 financial report, as previously disseminated, noting the financially overall look good.

**D. GENERAL COUNSEL**

- a. None

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
 BARBARA  
 L. SAUDERS  
 SECOND:  
 MARTHA  
 RITTER

**R240327.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

PASS

FAIL

MOTION:

BARBARA  
L.  
SAUNDERS

SECOND:

MARTHA  
RITTER

VOTE:

PASS

FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**R240327.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Erica L. Friel (new hire)	Teacher	3/18/24

<b>TERMINATIONS / RESIGNATIONS / LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Rickeya Shackelford (resignation)	IA	3/4/24

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA  
L.  
SAUNDERS

SECOND:

MARTHA  
RITTER

VOTE:

PASS

FAIL

**R240327.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
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Valley Forge Educational Services	\$80,500.00/student	Private placement  Three (3) students
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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: APRIL 24, 2024 AT 6:00 P.M.

**ADJOURNMENT AT 6:19 P.M.**

MOTION:

BARBARA L. SAUNDERS

SECOND:

MARTHA RITTER

VOTE:

PASS

FAIL

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