

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
FEBRUARY 28, 2024
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:18 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary ShoShana Skates Board Members Absent: Dr. Martha J. Ritter	Deborah Smith Dr. Erina Pearlstein Jennifer Marsico Randy Reid Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa David Annecharico, Esq. Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

 BARBARA L. SAUNDERS

 SECOND:

 JOHN BISH

 VOTE:

 PASS

 FAIL

R240228.01 Approval of the February 28, 2024 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the February 28, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

 BARBARA L. SAUNDERS

 SECOND:

R240228.02 Minutes of the January 24, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the January

JOHN BISH

VOTE:

PASS

FAIL

24, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

SHOSHANA SKATES

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL

R240228.03 Minutes of the February 22, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the February 22, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Debora Smith, CEO of FPPCS; Ms. Jennifer Marsico, Principal at FPPCS; and Dr. Erina Pearlstein, Principal of FPPCS*
 - i. *Reviewed and discussed with the board the February 2024 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed enrollment and attendance data with the Board;*
 - iii. *Reviewed and discussed STAR Data Winter Window for K-8 and HS;*
 - iv. *Shared school highlights with the Board*

B. AMERICAN PARADIGM SCHOOLS

- a. *Ms. Ashley Redfearn, CEO of APS*

- i. Reviewed and discussed with the board the February 2024 APS report, previously disseminated to the Board;
 - ii. Shared various CEO collaboration, including political engagements;
 - iii. Informed the Board of upcoming HVAC replacement project;
 - b. Mr. Scott Kramer, CTO of APS
 - i. Reviewed and discussed with the board the February 2024 APS report, previously disseminated to the Board;
 - ii. Informed the Board of efforts made towards certification processes, including noting purposes of a relevant resolution on tonight's agenda;
 - iii. Discussed with the Board network wide vacancies and efforts APS is implementing towards the hiring process;
 - iv. Discussed recent sharing of a Temple partnership MOU for certification;
 - c. Ms. Kristine Magagree, CAO of APS
 - i. Reviewed and discussed with the board the February 2024 APS report, previously disseminated to the Board;
 - ii. Reviewed and discussed with the Board ELA and Math curriculum, instruction, and assessment efforts, including recent learning walks and coaching team implementations;

C. BUSINESS CONTROLLER

- a. Mr. Peter Costa, Santilli & Thomson, LLC
 - i. Reviewed and discussed with the Board the January 2024 financial reports;
 - ii. Reviewed and discussed with the Board the Form 990

D. GENERAL COUNSEL

- a. Dean Krebs, Esq.
 - i. Reminded Board members of their SOFI obligations.

SECTION III: OLD BUSINESS

None

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 BARBARA
 L.
 SAUNDERS
 SECOND:

R240228.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all

TERESA
GRUMBREC
HT

documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

R240228.05 Approval of 2022 Form 990

BARBARA
L.
SAUNDERS

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the 2022 Form 990, as presented.

SECOND:

TERESA
GRUMBREC
HT

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

PASS

FAIL

MOTION:

R240228.06 Human Resources Resolution

SHOSHANA
SKATES

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

SECOND:

BARBARA
L.
SAUNDERS

VOTE:

PASS

FAIL

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
<i>Yusaf Marshall (full-time to part-time)</i>	<i>NTA</i>	<i>2/14/24</i>

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Samantha L. Harris (resignation)	Student Support IA	2/9/24
Yusaf Marshall (termination)	NTA	2/14/24
Rebecca Havu (LOA)	HS Teacher	8/14/2022

Samantha McLaughlin (LOA)	Teacher	8/28/2023
Madelon Held (LOA)	HS Teacher	2/2/2024
Phillip Harris (LOA)	Maintenance	12/1/2023

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA
L.
SAUNDERS

SECOND:

SHOSHANA
SKATES

VOTE:

[X] PASS

[] FAIL

R240228.07 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Delta-T Group	Standard Evaluation: \$1,200 Additional Assessment with Standard Evaluation: FBA, Autism, & Neuro: \$500 Bilingual Evaluation: \$2,800 Record Review: \$450	Special education evaluations

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

<i>Board</i>	<i>General discussion</i>
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MOTION:
 SHOSHANA
 SKATES
 SECOND:
 JOHN BISH
 VOTE:
 PASS
 FAIL

R240228.08 Point Park University MOU

WHEREAS, Point Park University (“PPU”) has a program to allow for uncertified teachers to become certified (the “Program”).

WHEREAS, First Philadelphia Preparatory Charter School (“FPPCS”) and PPU desire to enter into a partnership whereby FPPCS may offer uncertified FPPCS staff to become enrolled in the Program, and FPPCS may, subject to budgetary constraints and in the CEO’s determination and discretion, pay a percentage of the applicable tuition to PPU on behalf of those uncertified FPPCS staff, to allow such uncertified FPPCS staff to become certified as part of the Program (the “Agreement”).

RESOLVED, the Board of Trustees of FPPCS hereby authorizes the CEO, in consultation with the business controller and legal counsel to negotiate the terms of the Agreement and to enter into such Agreement with PPU.

FURTHER RESOLVED, the Board of Trustees of FPPCS hereby authorizes that the CEO shall, in consultation with the business controller and legal counsel, negotiate and enter into agreements with those uncertified FPPCS staff members, who, subject to budgetary constraints and in the CEO’s determination and discretion, become enrolled in the Program as part of the Agreement and who FPPCS paid the tuition for, for the repayment of tuition FPPCS paid on their behalf.

FURTHER RESOLVED, the CEO shall provide to the Board of Trustees of FPPCS regular updates on the progress and expenditures related to the Agreement.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

UPON MOTION BY JOHN BISH AND SECOND BY BARBARA L. SAUNDERS, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. §§ 708(A)(4)(5). SPECIFICALLY, TO DISCUSS THE BELOW RESOLUTIONS R240228.09 AND

R240228.10, WHICH RELATE TO CERTAIN STUDENT DISCIPLINARY ACTION, AND R240228.11 WHICH RELATES TO AN ALLEGED COMPENSATORY EDUCATION CLAIM.

UPON MOTION BY BARBARA L. SAUNDERS AND SECOND BY SHOSHANA SKATES, THE BOARD ENTERED INTO OPEN SESSION.

MOTION:
BARBARA L. SAUNDERS
SECOND:
SHOSHANA SKATES
VOTE:
 PASS
 FAIL

R240228.09 Expulsion of Student No. 9199100

RESOLVED, Student No. 9199100 is permanently expelled from First Philadelphia Preparatory Charter School effective February 28, 2024;

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 9199100 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 9199100’s permanent record.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
BARBARA L. SAUNDERS
SECOND:
SHOSHANA SKATES
VOTE:
 PASS
 FAIL

R240228.10 Expulsion of Student No. 8983896

RESOLVED, Student No. 8983896 is permanently expelled from First Philadelphia Preparatory Charter School effective February 28, 2024;

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 8983896 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 8983896’s permanent record.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA
L.
SAUNDERS

SECOND:

SHOSHANA
SKATES

VOTE:

PASS

FAIL

R240228.11 Confidential Settlement and Release Agreement for Student No. 9540378

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9540378, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: MARCH 27, 2024 AT 6:00 P.M.

ADJOURNMENT AT 8:24 P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

SHOSHANA SKATES

VOTE:

PASS

FAIL