First Philadelphia Preparatory Charter School

4300 Tacony Street

Philadelphia, PA 19124

Board of Trustees Meeting

**October 17, 2018**

**7:30 pm**

**MINUTES**

**Section I: Call to Order**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 7:09 p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

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| **Board Members Present:** | **By Invitation: Non-Board Members:**  |
| **Teresa Grumbrecht****Anita Vega-Kaiser****John MacDonald****Barbara Saunders****Duane White****Julani Ghana****Board Members Absent:** Karin Coger | **Dr. Joseph Gillespie****Margie Pearse****Dr. Margery Covello****Peter Costa****Daniel Saidel, Esq.****David Annecharico, Esq.****Dean Krebs** |

**B. Disclosure: Executive Session *by John MacDonald***

*I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. Approval of Agenda**

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| MotionBarbara SaundersSecondDuane WhiteVote: [x ] pass[ ] fail | **R181017.01 Approval of the October 17, 2018 Agenda**RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 17, 2018 Agenda.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| --- | --- |
| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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**D. Approval of Minutes**

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| MotionBarbara Saunders SecondDuane WhiteVote: [x ] pass[] fail | **R181017.02 Minutes of the September 19, 2018 Meeting**RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the September 19, 2018 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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*By MOTION of Barbara Saunders and SECONDED by Teresa Grumbrecht, the Board entered into executive session to discuss confidential matters.*

*By MOTION of Barbara Saunders and SECONDED by Duane White, the Board exited Executive Session.*

 **Section II: Reports**

1. **Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| Mother and Grandmother of Student AM | * Requesting clemency regarding the Board’s resolution to expel her child, AM.
* Outlined current efforts to assist AM.
* Asked the Board whether the Board’s decisions regarding AM were appealable and were told they were.
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1. **First Philadelphia Preparatory Charter School CEO**
	1. *Dr. Joseph Gillespie*
		1. *Discussed CEO Report October 2018, previously disseminated*
		2. *Discussed and posed questions to the Board regarding how to improve punctuality with students and deter tardiness.*
		3. *Discussed professional growth and evaluation plan, including formal observations of teachers to ensure utilization of rigorous instruction and the implementation of pedagogical practices that will lead to student achievement.*
		4. *Introduced Margie Pearson to discuss two-year plan to improve PSSA scores in mathematics*
	2. *Margie Pearson*
		1. *Presented aforementioned two-year math plan*
		2. *Discussed curriculum utilization of Math in Focus and Go Math, which ensure all academic standards are met.*
		3. *Discussed utilization of research-based teaching practices for every math class.*
		4. *Expressed being proponent of Three Reads Protocol and importance of the connection between reading comprehension and math ability.*
		5. *Expressed her passion in creating an environment where math is engaging, challenging, accessible, and meaningful in every classroom.*
		6. *Indicated utilization of STAR, Major Clusters. and iReady to enable progress monitoring.*
		7. *Requested, for 2019-20, a math interventionalist to assist with progress monitoring.*
2. **American Paradigm Schools CEO**
	1. *Dr. Margery Covello*
		1. *Discussed APS Board Report, October 2018, previously disseminated*
3. **Business Controller**
	1. *Peter Costa*

*Discussed FPPCS Financial Report September 2018, previously disseminated.*

**Section III: New Business**

**A. Resolutions**

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| MotionBarbara Saunders SecondJohn MacDonaldVote: [ x] pass[ ] fail | **R181017.04 Report of the Business Controller**RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |
| ***Peter Costa*** | ***As previously discussed under Section (II)(D) above*** |

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| MotionBarbara Saunders SecondAnita Vega-KaiserVote: [x] pass[ ] fail | **R181017.05 Uniform Human Resources Resolution**RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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| MotionBarbara Saunders SecondJohn MacDonaldVote: [x] pass[ ] fail | **R181017.06 Uniform Professional Services Proposals Resolution**RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;  FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposal/s;  FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

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| **Contractor** | **Amount** | **Comment: Terms and Conditions** |
| PRISM CAREER INSTITUTE Practical Nursing Program | None | “WHEREAS, both parties desire to maintain and improve their existing standards of health care delivery and education by participating in a **clinical education program** (the “Program(s)”)” |
| LOR MAR HVAC Service Agreement | $21,160 (Years 1, 2)$22,216 (Year 3) | HVAC maintenance and preventative maintenance.  |

***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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| Moot | **R181017.07 Uniform Purchase Services Proposals Resolution**RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;  FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services and Proposal/s;  FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

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| **Contractor** | **Amount** | **Comment: Terms and Conditions** |
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 ***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| MotionBarbara Saunders SecondJohn McDonaldVote: [ X] pass[ ] fail | **R181017.08 Policy: Video**RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Video Policy as presented.  ***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

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|  MotionBarbara Saunders SecondJohn MacDonaldVote: [ x] pass[ ] fail\_\_\_\_\_\_ | **R181017.09 Confidential Agreement: Student AP**RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the Confidential Settlement Agreement and General Release and associated Trust Agreement In Re: AP as presented. ***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
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|  MotionBarbara Saunders SecondDuane WhiteVote: [X] pass[ ] fail\_\_\_\_\_\_ | **R181017.10 Expulsion: Student AM**BE IT RESOLVED, that student AM  (Student ID No. 7584495) be permanently expelled from First Philadelphia Preparatory Charter School effective October 17, 2018; and be it FURTHER RESOLVED, that the Findings of Fact and Conclusions of Law of the Board of Trustees shall be made a part of AM‘s permanent record; and be it FURTHER RESOLVED, that the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the October 17, 2018 formal expulsion hearing of AM be adopted.***Notes of Discussion / Advance Regulatory and Financial Comment:***

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| ***Who*** | ***What*** |
| ***Board*** | ***General Discussion*** |

**Roll Call Vote:****Teresa Grumbrecht - Aye****Anita Vega-Kaiser - Aye****John MacDonald - Aye****Barbara Saunders - Aye****Duane White - Aye****Julani Ghana - Aye** |

**B. Discussion and Announcements**

* Next Board Meeting: November 20, 2018 @ 8:00AM

**Adjournment**

Motion

Barbara Saunders

Second

Duane White

Vote:

[ ] pass

[ ] fail

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**Time: 8:27pm**